

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
Governance Committee
May 4, 2017
Meeting Minutes

CALL TO ORDER

The Governance Committees of COIDA and OCCRC held a joint meeting on May 4, 2017. The meeting was called to order at 10:49 a.m. at the Northern Eagle Beverages conference room at 41 Browne St, Oneonta, NY. Committee members present were Rick Hulse and Cheryl Robinson, Chair Devin Morgan, staff Elizabeth Horvath and Patrick Doyle, and intern Natalie Meyer.

At the meeting,

- The committee reviewed and accepted the April 2017 meeting minutes.
- The committee discussed having board members act as ambassadors to key stakeholders, and decided that board members will self-identify the first relationship they'll work with. Expectation is for each board member to have coffee or lunch with the chosen stakeholder within the next two months, in order to (1) provide an update on activities at Otsego Now, and to (2) determine if the stakeholder is either expecting growth that we can help with, or experiencing problems that we can help with. Overarching goal = relationship-building and communications-opening. Ms. Robinson chose Bassett and Mr. Hulse chose SUNY Oneonta; Mr. Morgan will defer his decision until the rest of the board members have chosen.
- Mr. Doyle presented his draft outline of a plan for workforce development, and the group spent a considerable amount of time discussing tactics going forward.
- Ms. Horvath made a recommendation to the committee concerning the open administrative director position. Mr. Hulse will pursue.

NEXT STEPS

- EAH to send list of employers/stakeholders to full Board with request that each identify a relationship to pursue
- Following these self-designations, EAH will circulate the list of relationships, and will ask Board to determine if there are other key stakeholders not yet chosen who should be prioritized.
- EAH to circulate PJD's draft workforce plan to full board.
- EAH to send admin director recommendation details to Mr. Hulse; Mr. Hulse to have conversation with Corey Miglianti prior to Audit Committee meeting May 11, 2017.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 11:50 a.m.