

Procurement Report for Otsego County Capital Resource Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/30/2026

Status: CERTIFIED

Certified Date : 03/30/2021

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://otsegonow.com/about-the-ida-and-occr/c/documents-and-reports/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	County of Otsego Industrial Development Agency	Address Line1	189 Main Street
Type of Procurement	Staffing Services	Address Line2	Suite 500
Award Process	Authority Contract - Non-Competitive Bid	City	ONEONTA
Award Date	10/25/2018	State	NY
End Date	12/31/2019	Postal Code	13820
Fair Market Value	\$42,905.00	Plus 4	
Amount	\$42,905.00	Province/Region	
Amount Expended For Fiscal Year	\$42,905.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provide administrative staff to provide daily administration of agency

Additional Comments

The Board of Directors reviewed and approved this report at their Board Meeting on March 25, 2021.