



2023 Request for Proposals – Land Clearing

RFP 2023-03

Otsego Now is seeking proposals from qualified contractors for Land Clearing services of approximately 4.6 acres of land at our business park located at Roundhouse Road in Oneonta, NY. **RFP information is available at our website: <https://otsegonow.com/about-the-ida-and-occr/document-and-reports/>**

SERVICE PROVIDER SELECTION: Selection of the provider shall be based upon: (a) prior experience with similar projects, (b) backgrounds and qualifications of the persons responsible for the work, (c) availability of maintaining an electronic communication, including but not limited to PDF format (d) cost of materials, if any, and (e) schedule availability/lead time from when order is approved.

GENERAL TERMS & CONDITIONS: The Request for Proposals (RFP) does not commit Otsego Now to award a contract, to pay any cost incurred in the preparation of the firm's RFP response or procure contract services or systems. Otsego Now reserves the right to accept or reject any or all RFP responses received as a result of this request, to negotiate with all qualified sources and/or to cancel all or part of this RFP. Otsego Now also reserves the right to choose one or several suppliers and products.

AWARD: The company/entity chosen to provide such services may be required to participate in negotiations. Otsego Now reserves the right to select a service provider without discussion based upon the initial proposal. The company/entity may be required to execute a standard Construction Agreement and/or accept Purchase Orders (depending upon contract amount)

REQUIREMENTS: The company/entity shall be required to provide proof of insurance, workers' compensation coverage (if applicable). If exempt, must provide exemption certificate. The company/entity shall be required to comply with safety regulations to include personal protective equipment.

LAND CLEARING: As per Site plan attached.

- Clearing
- Debris Removal
- Fill Dirt
- Grading/leveling of site
- Seeding of perennial grass
- Place hay/straw over seed



RESPONSE FORMAT All applicants should apply the following format for submission of their response to this Request for Proposals.

1) A Cover Letter Including:

- Company Name
- Address
- Full Contact Information
- A brief description of the company
- Identification of Partner Firms (if applicable)
- License Number
- Signed by an Authorized Representative of the Firm

2) Qualifications: (*Waived for existing vendors*)

- List and Briefly Describe Similar Projects Completed by Firm
- Provide Pictures of Similar Projects Completed by Firm
- Please Include References with Contact Person and Contact Information

3) Cost and Schedule:

- Cost of Services by Task
- Schedule Availability and lead time.

PROPOSAL SUBMISSION

Proposals should be mailed (189 Main Street, Oneonta, NY 13820) or emailed (jzakrevsky@otsegonow.com) or hand delivered to Otsego Now, 189 Main Street, Suite 500, Oneonta, NY. attention: Meaghan Marino, Director of Finance and Administration. Proposals should be clearly marked: **"Otsego Now Land Clearing Proposal"**.