

REQUEST FOR PROPOSALS (RFP)
OTSEGO COUNTY INDUSTRIAL DEVELOPMENT AGENCY
PHASE ONE ENVIRONMENTAL STUDY

The County of Otsego Industrial Development Agency is soliciting requests for proposals to prepare a phase one environmental study of one of its properties it owns. The property is located at 139 Commerce Road in the Town of Oneonta in the Agency's Oneonta Business Park. It is further identified by Tax Map Number 309.00-1-1.52. The property is 3.92 acres and contains a 19,200 square foot manufacturing facility.



SCOPE OF SERVICES

Phase 1 Environmental Report shall meet industry standards and include the following:

- Historical building permits review
- Historical aerial photograph review
- Historical town directory review
- Historical topo map review
- Local environmental oversight agency interviews
- Government environmental database review
- Inspection of subject property and surrounding areas
- Interviews with owners, occupants and neighboring tenants
- A detailed professional site plan
- Digital photographs with descriptions
- Inclusion of the Statement of Qualifications of assessors
- Conclusions regarding potential environmental liabilities using risk-based analysis
- Recommendations
- Letter of reliance

The contractor must be fully licensed and carry adequate Professional Liability/Errors & Omissions insurance for the work on the site.

All proposals are due back July 19, 2023, by 4:00 p.m. and should be mailed to Ms. Nasim Vargha, Otsego Now, 189 Main Street, Oneonta, New York 13820.