

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**AUDIT & FINANCE COMMITTEE
FEBRUARY 5TH, 2026
MEETING MINUTES**

CALL TO ORDER

The COIDA and OCCRC's joint Audit & Finance Committee meeting was called to order at 8:12 am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Committee members present included:

Andrew Marietta

Jeffrey Lord

Patricia Kennedy

Craig Gelbsman

Also, in attendance:

BOARD

Cheryl Robinson

Blake Elliot

Michelle Catan

David Rowley

Tim Johnson (v)*

STAFF

Jody Zakrevsky, **CEO**

Terel Marshburn, **Economic Development Director**

Meaghan Remillard, **Director of Finance and Administration**

Jordan Allen, **Administrative Assistant**

Kurt Schulte, **Agency Counsel (v)**

GUEST

Cassandra Miller, **Butternut Valley Alliance**

(v) – virtual

* - arrived after start of meeting

REVIEW OF FINANCIALS

J. Lord stated that the agency received their first set of financials from our new financial bookkeeper, Brittany Critti. He appreciated the highlighted commentary, that was new and positive for the agency. There was a question regarding the significant increase in insurance this year compared to last year. M. Remillard stated that there was two Philadelphia Insurance bills that were paid in January along with a third insurance bill from Arch Insurance for disability coverage for 2026.

NEW AND UNFINISHED BUSINESS

There was no New/Unfinished business in this meeting.

ADJOURNMENT

There being no further business to discuss, the Audit & Finance committee meeting was adjourned at 8:17 am.

UPCOMING MEETING SCHEDULE

The next Audit & Finance Committee meeting is March 12, 2026.