

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**AUDIT & FINANCE COMMITTEE
FEBRUARY 8TH, 2024
MEETING MINUTES**

CALL TO ORDER

The COIDA and OCCRC's joint Audit & Finance Committee meeting was called to order at 8:00am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Members present included:

Jeffrey Lord
Cheryl Robinson (v)
Craig Gelbsman
Tom Armao

David Rowley
Andrew Marietta (v)
Patricia Kennedy

Absent Member(s): James Seward

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Marino, **Director of Finance and Administration**
Nasim Vargha, **Administrative Assistant**

(v) – virtual

CHAIR'S COMMENTS

J. Lord, Chair of the Audit & Finance Committee, moved immediately into the agenda.

REVIEW OF FINANCIALS

J. Lord reviewed the agency's financials. He also pointed out an error on the YTD budget.

NEW AND UNFINISHED BUSINESS

2023 Audit: J. Zakrevsky reported that the 2023 Audit is underway and that the auditors would be coming in person on February 13th.

BST: M. Marino explained that Jim Lozano is leaving BST but expressed that he is willing to keep Otsego Now as an accounting client. She has not heard back from him, but she received BST's 2024 rates.

ADJOURNMENT

There being no further business to discuss, the Audit & Finance committee meeting was adjourned at 8:10am.

UPCOMING MEETING SCHEDULE

The next Audit & Finance Committee meeting is March 14th, 2024 at 8:00am.