

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY  
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**AUDIT & FINANCE COMMITTEE  
MARCH 12<sup>TH</sup>, 2026  
MEETING MINUTES**

**CALL TO ORDER**

The COIDA and OCCRC's joint Audit & Finance Committee meeting was called to order at 8:03 am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Committee members present included:

Andrew Marietta (v)\*

Patricia Kennedy

Craig Gelbsman \*

Absent Member(s): Jeffrey Lord & Blake Elliot

Also, in attendance:

**BOARD**

Cheryl Robinson (v)

Tim Johnson (v)

David Rowley

Michelle Catan (v)

**STAFF**

Jody Zakrevsky, **CEO**

Terel Marshburn, **Economic Development Director**

Meaghan Remillard, **Director of Finance and Administration**

Jordan Allen, **Administrative Assistant**

(v) – virtual

\* - arrived after start of meeting

## **REVIEW OF FINANCIALS**

The Audit & Finance Packet was sent out a few minutes before the meeting due to awaiting necessary documents, P. Kennedy gave the board members a few minutes to review the financials. M. Remillard stated that the agency paid for the upcoming NYSEDC reception, that is done yearly.

## **NEW AND UNFINISHED BUSINESS**

**Contract with Oneonta Theatre** – D. Rowley suggested a document be put together for the Oneonta Theatre Board to sign. The document would entail a 10-year contract, the first 5 years would be \$500 a month and increasing increments the last 5 years until the balance of \$85,978 is paid off. The Oneonta Theatre Board still needs to vote and provide a signature agreeing to these terms.

**Birchwood Archaeological Services, Inc** - J. Zakrevsky stated that in 2025 a 20% down payment was provided to start archaeological excavation of land in the Oneonta Business Park. Excavation is done and the property was sold. He stated to get the final report the remaining balance of \$32,820 needs to be paid.

## **ADJOURNMENT**

There being no further business to discuss, the Audit & Finance committee meeting was adjourned at 8:11 am.

## **UPCOMING MEETING SCHEDULE**

The next Audit & Finance Committee meeting is April 9, 2026.