

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**PROJECTS COMMITTEE
May 11th, 2023
MEETING MINUTES**

CALL TO ORDER

The COIDA and OCCRC's joint Projects Committee meeting was called to order at 8:06am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Members present included:

Tom Armao	Jeffery Joyner**
David Rowley	Jeffrey Lord
Andrew Marietta (v)*	Cheryl Robinson
Craig Gelbsman	

Absent members: Patricia Kennedy, James Seward

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Tammy Graves, **Marketing Coordinator**
Nasim Vargha, **Administrative Assistant**

GUESTS

Brian Evans, **Global Photonics Solutions**
Michael Pentaris, **Custom Electronics**
Larry Frigault, **Richfield Springs Town Board**

v – virtual

* arrived after start of meeting

**departed before end of meeting

CHAIR'S REMARKS

Projects Chair, T. Armao, moved immediately into the agenda.

MEETING MINUTES

T. Armao requested a motion to approve the April 13th Project Committee meeting minutes. Committee members were given a draft copy of the minutes prior to the meeting for review. There being no corrections to be made, C. Robinson made a motion to approve the meeting minutes. J. Lord seconded the motion, and the motion was approved by remaining board members.

PRESENTATION

Brian Evans of Global Photonics Solutions gave a presentation about his business and possible collaboration with Michael Pentaris and Custom Electronics. Global Photonics Solutions produces LED displays. B. Evans discussed the benefits of advanced manufacturing and the type of manufacturing being done in China. He explained that if companies in the United States began packaging electronic components, the product would be considered American-made and would create competition within the market. This growth would also create jobs in related industries. M. Pentaris noted that the peripheral businesses that are created may need financial assistance to get started. B. Evans explained that materials could be sourced from within the United States, and the range of products being produced would eventually expand. He expressed that it would be beneficial to create competition within the market by having more manufacturers in the U.S.

CEO REPORT OF PROJECTS

J. Zakrevsky recapped some of his activities since the April Projects Committee meeting until now. He also provided members with a detailed update of some of the IDA's priority projects. The following topics were discussed in greater detail:

Richfield Springs: J. Zakrevsky reported that DEC wants a new wetlands delineation done because the last one was done in 2002. The original wetland delineation was done by Keystone Associates, but they are unable to do a new delineation at this time. J. Zakrevsky said that he has received three proposals for construction management. He explained that if they chose Keystone Associates, which is the lowest bidder, the IDA would need to pay 100% of the cost and would not be reimbursed. This is because Keystone Associates were part of the original designs that were submitted with the grant application. J. Zakrevsky reported that the third bidder was HUNT Engineering. He noted that after the removal of the federal share, the cost to the IDA would only be \$46,000. HUNT Engineering also does wetland delineation. J. Zakrevsky also reported that EDA has strongly suggested that the Town of Richfield should take ownership of the water and sewer lines and become a co-applicant for the grant. L. Frigault, who is on the Town Board, explained that he is not familiar with the EDA grant application and was unaware of the obligations of the Town. He said that he would not be able to agree to take ownership of the lines without the approval of the Town Board. He also noted that his understanding was that the Town would have minimal involvement with the project, and that they have no experience with owning water and sewer lines. C. Robinson explained that the ownership was mainly for administrative purposes and would not change the IDA's involvement with the project. She added that the IDA

never had the intent to take ownership of the lines and suggested that J. Zakrevsky should meet with the Town Board to explain the agreement.

NEW/UNFINISHED BUSINESS

There was no New/Unfinished Business for this meeting.

EXECUTIVE SESSION

J. Lord made a motion to enter executive session with committee members only, under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 9:39am for the following reasons: To discuss the sale of property where the price may be affected. D. Rowley seconded the motion, and it was approved by all committee members present. The committee entered executive session at 9:39am. There was no action taken in executive session.

C. Robinson made a motion to enter back into public session; J. Lord seconded, and all members approved. The committee exited executive session at 9:49am.

ADJOURNMENT

There being no further business to discuss, C. Robinson made a motion to adjourn the Projects Committee meeting at 9:49am.

UPCOMING MEETING SCHEDULE

The next Projects Committee meeting will be held on June 8th, 2023, at 8:00am.