

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**PROJECTS COMMITTEE
June 8th, 2023
MEETING MINUTES**

CALL TO ORDER

The COIDA and OCCRC's joint Projects Committee meeting was called to order at 8:05am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Members present included:

Tom Armao
David Rowley
Andrew Marietta
Patricia Kennedy

James Seward
Jeffrey Lord
Cheryl Robinson

Absent members: Craig Gelbsman, Jeffery Joyner

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Tammy Graves, **Marketing Coordinator**
Nasim Vargha, **Administrative Assistant**
Victoria Spina, **Marketing Intern**

CHAIR'S REMARKS

Projects Chair, T. Armao, moved immediately into the agenda.

MEETING MINUTES

T. Armao requested a motion to approve the May 11th Project Committee meeting minutes. Committee members were given a draft copy of the minutes prior to the meeting for review. There being no corrections to be made, C. Robinson made a motion to approve the meeting minutes. J. Lord seconded the motion, and the motion was approved by remaining board members.

CEO REPORT OF PROJECTS

J. Zakrevsky recapped some of his activities since the May Projects Committee meeting until now. He also provided members with a detailed update of some of the IDA's priority projects. The following topics were discussed in greater detail:

Oneonta Railyards: J. Zakrevsky explained that he met with DEC regarding the permit to clear wetlands and was told that only a SPDES permit would be needed because the clearance is beyond 100 feet.

Richfield Springs: J. Zakrevsky reported that a wetland delineation has been done and he now recommends to not build on one of the lots. The new site plan will only include two of the four lots in order to avoid building near the wetlands. J. Zakrevsky explained that he also sent an indemnification agreement to the Town Supervisor and attorney. The agreement would take responsibility away from the Town in the event that the IDA could not fulfill its obligations with the grant. J. Zakrevsky noted that the Town signing as a co-applicant is the only thing that EDA is waiting for before the release of funds.

Innovation Acceleration Center: T. Graves reported that the IAC now has five clients that are being assisted in some capacity. She is currently collaborating with the Regional Innovation Council out of SUNY Oneonta to create a searchable business and service database. The database will make it possible for businesses to offer various resources to the community. T. Graves explained that the marketing campaign with Paperkite Creative expires on June 30 2023. She will be meeting with them to discuss how to move forward. C. Robinson asked how the IAC had made initial contact with the five current clients and T. Graves explained that the most recent client was contacted through LinkedIn. The most recent client is a gentleman who wants to produce emergency sleds. C. Robinson suggested that it would be helpful for the board to see a plan for the IAC with year-by-year targets. She also suggested that a detailed business plan be made for each potential client so that the IAC can decide what should be done to assist them. D. Rowley asked what the current physical space capacity is and J. Zakrevsky explained that the second conference room can accommodate 5-6 people. V. Spina then gave a report of her current activities as marketing intern. She explained that she has been doing market research, specifically with New Path Label. She has also reached out to Hartwick College to see if they might be able to offer resources and space for the community.

NEW/UNFINISHED BUSINESS

Second IOXUS Drawdown: J. Zakrevsky explained that he is finishing up the analysis for a second drawdown request for IOXUS. In addition to the 31 retained jobs, they have hired 8 people. N. Vargha will work on compiling the related documents.

PARIS Reports: Of the 18 PARIS reports submitted, one error was found. J. Zakrevsky explained that they considered Corning's second expansion as a separate project that needed to go into a different section of the report.

Letters to Taxing Jurisdictions: After sending letters to the taxing jurisdictions regarding wind and solar projects, two school districts have requested sample resolutions to opt out of Section 487.

City of Oneonta Trail Development: The City of Oneonta has requested to extend a walking trail approximately 500 feet into the Oneonta Rail Yards. J. Zakrevsky recommended entering into a yearly lease with an indemnification agreement so that it can be built. C. Robinson noted that the map showed the trail as a loop and not a connecting path. She expressed concern that it was a lot of money for a short path that people may not use. Two maps were provided, and it was unclear which one was the current plan. J. Seward suggested that they should provide the board with one map and a more detailed proposal. J. Lord added that the proposal should include all of the possible impacts of the project.

ADJOURNMENT

There being no further business to discuss, D. Rowley made a motion to adjourn the Projects Committee meeting at 8:43am.

UPCOMING MEETING SCHEDULE

The next Projects Committee meeting will be held on July 13th, 2023, at 8:00am.