

COIDA/OCCRC/LDC Annual Meeting
February 5, 2026
8:00 A.M.

Cheryl Robinson, Chair • David Rowley, Vice Chair • Jeffrey Lord, Treasurer • Craig Gelbsman • Patricia Kennedy • Andrew Marietta • Tim Johnson • Blake Elliott

- **Jody Zakrevsky, CEO • Terel Marshburn, Economic Development Director**
Meaghan Remillard, Director of Finance and Administration • Jordan Allen,
Administrative Assistant • Chris Canada, Bond Counsel • Kurt Schulte, Agency
Counsel

- Chair's Comments
- Reorganization of Agency:

1. Confirmation of Agency Committee Meeting Schedule

2nd Thursday of every month, 8:00am

2. Confirmation of Agency Board Meeting Schedule

4th Thursday of every month, at 8:00am

3. Election of Officers of the Agency

Chair:

Vice Chair:

Treasurer:

Secretary:

4. Appointment of Chief Executive Officer and Agency Staff

Jody Zakrevsky, Chief Executive Officer

Terel Marshburn, Economic Development Director

Meaghan Remillard, Director of Finance and Administration

Jordan Allen, Administrative Assistant

5. Appointment of Auditing Firm Regarding Preparation of Financial Statements

Mostert, Manzanero, & Scott, LLP.

6. Appointment of Agency Counsel

Kurt D. Schulte, Esq.

7. Appointment of Bond Counsel to the Agency

Hodgson Russ, LLP.

8. Appointment of Bank of the Agency and Accounts

Community Bank, NA. – IDA Checking Account
Community Bank, NA. – CRC Checking Account
Community Bank, NA. – LDC Checking Account
Community Bank, NA. – CD Account (IDA) x3
Community Bank, NA. – CD Account (CRC) x2
Community Bank, NA. – MMA

9. Bank Signatories

1. Cheryl Robinson
2. Jeffrey Lord
3. Jody Zakrevsky
- 4.

10. Approval and Confirmation of Agency Policies

Uniform Tax Exemption Policy
Investment Policy
Procurement Policy
Public Authority Accountability Act Policies

11. Appointment of Contract Officer

Jody Zakrevsky, Chief Executive Officer

12. Appointment of Investment Officer

Jeffrey C. Lord, Treasurer

13. Audit and Finance Committee

Chair:
Vice Chair:
Member:
Member:

14. Project Oversight Committee

Chair:
Vice Chair:
Member:
Member:

15. Governance Committee

Chair:
Vice Chair:
Member:
Member:

16. Designation of Newspaper

The Oneonta Daily Star

17. Agency Mission Statement

Assist in the enhancement and diversity of the economy of the County of Otsego (the “County”) by acting in support of projects in the County that create and/or retain jobs and/or promote private sector investment utilizing the statutory powers of the Agency as set forth under the provisions of the laws of the State of New York.

- Adjournment