

**Cheryl Robinson, Chair\* David Rowley, Vice Chair \* Jeffrey Lord, Treasurer \* Tom Armao, Secretary**  
**Craig Gelbsman \* Patricia Kennedy \* Jeffery Joyner \* Andrew Marietta \* James Seward**  
**Jody Zakrevsky, CEO \* Joseph Scott, Bond Counsel \* Kurt Schulte, Counsel \* Meaghan Marino, Dir. of Finance and Administration \***  
**Tammy Graves, Marketing Coordinator \* Nasim Vargha, Administrative Assistant**

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*The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.*

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## **OCCRC BOARD AGENDA**

### **THURSDAY, JUNE 22<sup>ND</sup>, 2023**

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
  - May 25<sup>th</sup> 2023 – OCCRC Board Meeting Minutes
- NEW AND UNFINISHED BUSINESS
- EXECUTIVE SESSION (IF NEEDED)
- ADJOURNMENT

**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**  
**MAY 25<sup>th</sup>, 2023**

**MEETING MINUTES**

**CALL TO ORDER**

Chair, C. Robinson was absent so Vice Chair, D. Rowley, called to order the meeting of the OCCRC at 8:37am. N. Vargha conducted roll call and determined there was a quorum. Voting members present included:

David Rowley  
Craig Gelbsman  
Jeffery Joyner

Tom Armao  
Andrew Marietta (v)  
James Seward

Absent Board Member(s): Cheryl Robinson, Jeffrey Lord, Patricia Kennedy

Also, in attendance:

**STAFF**

Jody Zakrevsky, **CEO**  
Tammy Graves, **Marketing Coordinator**  
Nasim Vargha, **Administrative Assistant**  
Kurte Schulte, **Agency Counsel (v)**

(v) – virtual and did not count toward the voting quorum

**CHAIRMAN'S REMARKS**

Vice Chair, D. Rowley, welcomed fellow board members and staff to the May board meeting and moved immediately into the agenda.

**MEETING MINUTES**

D. Rowley presented the meeting minutes from the April 27<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. J. Joyner made a motion to approve the meeting minutes. The motion was seconded by T. Armao, and it was approved by the remaining members present.

**BILLS TO BE PAID**

There were no bills to be paid at this meeting.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on May 11<sup>th</sup>, 2023. Please refer to the May 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on April 13<sup>th</sup>, 2023. Please refer to the April 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on May 11<sup>th</sup>, 2023. Please refer to the May 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no New/Unfinished Business for this meeting.

## **RESOLUTIONS**

There were no Resolutions for this meeting.

## **ADJOURNMENT**

There being no further business to discuss J. Joyner made a motion to adjourn the meeting at 8:37am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting– June 8<sup>th</sup>, 2023
- COIDA/OCCRC Board Meeting – June 22<sup>nd</sup>, 2023

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**