

Cheryl Robinson, Chair* **David Rowley**, Vice Chair * **Jeffrey Lord**, Treasurer * **Tom Armao**, Secretary
Craig Gelbsman * **Patricia Kennedy** * **Andrew Marietta** * **James Seward**

Jody Zakrevsky, CEO * **Joseph Scott**, Bond Counsel * **Kurt Schulte**, Counsel * **Meaghan Marino**, Dir. of Finance and Administration *
Tammy Graves, Marketing Coordinator * **Nasim Vargha**, Administrative Assistant

The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.

OCCRC BOARD AGENDA THURSDAY, DECEMBER 28TH, 2023

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
 - October 26th – OCCRC Board Meeting Minutes
- NEW AND UNFINISHED BUSINESS
- EXECUTIVE SESSION (IF NEEDED)
- ADJOURNMENT

**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
OCTOBER 26th, 2023**

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson called to order the meeting of the OCCRC at 8:23am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Cheryl Robinson
Tom Armao
Andrew Marietta

David Rowley
Jeffrey Lord
Craig Gelbsman

Absent Board Member(s): James Seward, Patricia Kennedy

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Marino, **Director of Finance and Administration**
Nasim Vargha, **Administrative Assistant**
Kurt Schulte, **Agency Counsel (v)**
Joseph Scott, **Bond Counsel (v)**

(v) – virtual and did not count toward the voting quorum

CHAIR'S REMARKS

C. Robinson moved immediately into the agenda.

MEETING MINUTES

C. Robinson presented the meeting minutes from the July 27th OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review.

D. Rowley made a motion to approve the meeting minutes. The motion was seconded by J. Lord, and it was approved by the remaining members present.

BILLS TO BE PAID

There were no bills to be paid at this meeting.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on October 12th, 2023. Please refer to the October 26th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on August 10th, 2023.
- ❖ Projects Committee – The Projects Committee meeting was held on October 12th, 2023. Please refer to the October 26th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

NEW BUSINESS / UNFINISHED BUSINESS

Adoption of 2024 OCCRC Budget: D. Rowley made a motion to approve the 2024 OCCRC budget. The motion was seconded by T. Armao, and approved by the remaining board members.

RESOLUTIONS

There were no Resolutions for this meeting.

ADJOURNMENT

There being no further business to discuss D. Rowley made a motion to adjourn the meeting at 8:24am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting/Governance Committee Meeting– November 9th, 2023
- COIDA/OCCRC Board Meeting – TBD

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**