

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
MAY 25th, 2023**

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson, was absent so Vice Chair, D. Rowley, called to order the meeting of COIDA at 8:16am. N. Vargha conducted roll call and determined there was a quorum. Voting members present included:

David Rowley
Tom Armao
Andrew Marietta (v)

Jeffery Joyner
James Seward
Craig Gelbsman*

Absent Board Member(s): Cheryl Robinson, Jeffrey Lord, Patricia Kennedy

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Tammy Graves, **Marketing Coordinator**
Nasim Vargha **Administrative Assistant**
Kurt Schulte, **Agency Counsel (v)**

(v) – virtual and did not count toward the voting quorum

*arrived after start of meeting

CHAIR’S REMARKS

Vice Chair, D. Rowley, welcomed fellow board members and staff to the May board meeting and moved immediately onto the agenda.

MEETING MINUTES

D. Rowley presented the meeting minutes from the April 27th, 2023 COIDA board meeting. Board members were given a copy of the minutes prior to the meeting for review.

J. Joyner made a motion to approve the April 27th Board minutes. The motion was seconded by J. Seward and was approved by the remaining members present.

BILLS & COMMUNICATIONS

J. Zakrevsky reviewed the bills and communications. He reported that reimbursement was received from ESD for the work done on the Oneonta Rail Yards. Only one expense was disallowed because the contract could not be located.

J. Joyner made a motion to approve the payment of bills. T. Armao seconded the motion, and it was approved by the remaining members.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on May 11th, 2023. J. Lord, Chair of the Committee, was absent so there was no report.
- ❖ Governance Committee – The Governance Committee meeting was held on April 13th, 2023. The Governance Committee meets quarterly, and the next meeting will take place on August 10th, 2023.
- ❖ Projects Committee – The Projects Committee meeting was held on May 11th, 2023. J. Zakrevsky moved into New/Unfinished Business and did not go into detail about the Projects Committee meeting.

NEW BUSINESS / UNFINISHED BUSINESS

Foothills Performing Arts Center: J. Zakrevsky reported that beginning June 1st, 2023 Foothills will be paying the IDA \$1,667.67 a month for five years to repay their debt. K. Schulte suggested that any modifications to the terms be made official with a written note.

County of Otsego Micro-Enterprise Grant Award: J. Zakrevsky explained that the County of Otsego Micro-Enterprise Grant was approved, and the IDA was awarded \$300,000. The IDA will be administering the grant on behalf of the County.

Letters Out to Taxing Jurisdictions Regarding Solar and Wind PILOTS: J. Zakrevsky explained again that all solar and wind projects are exempt from local taxes under Section 487 of the tax law. The letters sent out to the taxing jurisdictions informed them of this exemption and encouraged them to opt out of Section 487 in order to receive full taxes from these projects. C. Gelbsman asked why the County asked the IDA to send the letters and J. Zakrevsky explained that the IDA would be administering the PILOT agreement and has more experience explaining the process to the taxing jurisdictions.

Innovation Center: T. Graves reported that she has been keeping up with the client list left by Gina Gardner and has gotten a few positive responses from the marketing campaign on LinkedIn. She now has about six people that she is currently assisting with marketing and market research. She noted that she has an intern starting next week and she will be attending the BIA annual conference in Binghamton. T. Graves also reported that she is beginning to promote the Microenterprise Grant application on social media now that it has been awarded.

RESOLUTIONS

There were no Resolutions for this meeting.

PUBLIC COMMENT

There were no Public Comments for this meeting.

ADJOURNMENT

J. Joyner made a motion to adjourn the meeting of the IDA board at 8:36am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – June 8th, 2023
- COIDA/OCCRC Board Meeting – June 22nd, 2023

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**