

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY

JANUARY 23rd, 2025

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson, called to order the meeting of COIDA at 7:58 am. M. Remillard conducted roll call and determined there was a quorum. Voting members present included:

Cheryl Robinson
Jeffrey Lord (v)
Craig Gelbsman*
Blake Elliott

David Rowley
Andrew Marietta*
Tom Armao
Tim Johnson

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Remillard, **Dir. of Finance and Administration**
Jordan Allen, **Administrative Assistant**
Kurt Schulte, **Agency Counsel (v)**

(v) - virtual

* - joined after start of meeting

CHAIR'S REMARKS

Chair, C. Robinson, welcomed fellow board members and staff to the January meetings, moving immediately onto the agenda.

MEETING MINUTES

C. Robinson presented the meeting minutes from the December 5, 2024, COIDA board meeting and January 9th Audit & Finance Committee Meeting Minutes, Governance Meeting Minutes, and Project Committee Meeting Minutes. Board members were given a copy of the minutes prior to the meeting for review.

C. Robinson made a motion to approve the meeting minutes. The motion was seconded by T. Johnson and was approved by the remaining members present.

COMMITTEE REPORTS

- Audit & Finance – The Audit & Finance Committee meeting was held on January 9th, 2024. J. Lord, Chair of the Committee, stated finances are being established after the cash flow shortfall due to delay in grant funding and expenditures at Richfield Springs.
- Governance Committee – The Governance Committee meeting was held on December 5th, 2024. The Governance Committee meets quarterly, and the next meeting will take place on April 10th, 2025.
- Projects Committee – The Projects Committee meeting was held on January 9th, 2024. T. Armao asked for an update on Richfield Springs and Oneonta Business Park. J. Zakrevsky gave a brief report on his recent activities.

BILLS & COMMUNICATIONS

M. Remillard noted the long list of bills are due to not having a board meeting in over a month. She pointed out HUNT engineering, Anjo Construction, Barton Loguidice, City of Oneonta, and Oneonta City School District are reimbursable.

C. Robinson made a motion to approve the payment of bills. T. Armao seconded the motion, and it was approved by the remaining members.

NEW BUSINESS / UNFINISHED BUSINESS

There were no New/Unfinished business for this meeting.

RESOLUTIONS

There were no Resolutions for this meeting.

PUBLIC COMMENT

There were no Public Comments for this meeting.

ADJOURNMENT

C. Robinson made a motion to adjourn the meeting of the IDA board at 8:14 am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting /
Projects Committee Meeting/Governance Committee Meeting –
February 13th, 2025
- COIDA/OCCRC Board Meeting – **February 27th, 2025**

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**

DRAFT