COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY

OCTOBER 22nd, 2026

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson, called to order the meeting of COIDA at 8:00 am. M. Remillard conducted roll call and determined there was a quorum. Voting members present included:

Jeffrey Lord	Andrew Marietta
Patricia Kennedy	Cheryl Robinson
Tim Johnson*	David Rowley

Absent Member(s): Craig Gelbsman & Michelle Catan
Also, in attendance:

STAFF
Jody Zakrevsky, **CEO**
Terel Marshburn, **Economic Development Director**
Meaghan Remillard, **Dir. of Finance and Administration**
Jordan Allen, **Administrative Assistant**

* - arrived after start of meeting

CHAIR'S REMARKS

Chair, C. Robinson, welcomed fellow board members and staff to the October meetings, moving immediately onto the agenda.

MEETING MINUTES

C. Robinson presented the meeting minutes from the August 27, 2026, COIDA board meeting and October 8th Audit & Finance Committee Meeting Minutes and Project Committee Meeting Minutes. Board members were given a copy of the minutes prior to the meeting for review.

C. Robinson made a motion to approve the meeting minutes. The motion was seconded by J. Lord and was approved by the remaining members present.

COMMITTEE REPORTS

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- Audit & Finance – The Audit & Finance Committee meeting was held on October 8th, 2026. J. Lord, Chair of the Committee, let the draft minutes stand as the report.
- Governance Committee – The Governance Committee meeting was held on August 13th, 2026. The Governance Committee meets quarterly, and the next meeting will take place on December 10th, 2026.
- Projects Committee – The Projects Committee meeting was held on October 8th, 2026. D. Rowley, Vice Chair of the Committee, let the draft minutes stand as the report.

BILLS & COMMUNICATIONS

M. Remillard stated that there were tax payments totaling $572,000.14. Additionally, a bill from Anjo Construction was eligible for reimbursement. After accounting for these payments, total expenses were less than $26,000.00.

C. Robinson made a motion to approve the payment of bills. J. Lord seconded the motion, and it was approved by the remaining members.

RESOLUTIONS

Approval 2027 IDA Budget: The board reviewed the budget, C. Robinson made a motion to approve the 2027 IDA Budget. J. Lord seconded the motion, it was approved by the remaining members.

2027 IDA PARIS 4 Year Budget: M. Remillard reviewed the 2027 four-year PARIS budget. The board reviewed the budget, C. Robinson made a motion to approve the 2027 IDA Budget. J. Lord seconded the motion, it was approved by the remaining members.

2027 ORLDC PARIS 4 Year Budget: The board reviewed the budget, C. Robinson made a motion to approve the 2027 ORLDC Budget. J. Lord seconded the motion, it was approved by the remaining members.

NEW BUSINESS / UNFINISHED BUSINESS

There is No New/Unfinished Business for this meeting.

EXECUTIVE SESSION

D. Rowley made a motion to enter executive session with committee members only, under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:15 am for the following reasons: To discuss personnel matters.

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P. Kennedy seconded the motion, and it was approved by all board members present. The committee entered executive session at 8:15 am.

There was No Action Taken. The committee exited executive session at 8:34 am.

PUBLIC COMMENT

There were no Public Comments for this meeting.

ADJOURNMENT

C. Robinson made a motion to adjourn the meeting of the IDA board at 8:39 am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting– **November 12th, 2026**
- COIDA/OCCRC Board Meeting – **November TBD**

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**

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