

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY

May 23rd, 2024

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson, called to order the meeting of COIDA at 8:02am. M. Remillard conducted roll call and determined there was a quorum. Voting members present included:

Cheryl Robinson
Jeffrey Lord **
Patricia Kennedy
James Seward (v)
Joseph Scott

David Rowley
Andrew Marietta
Tom Armao
Craig Gelbsman

Absent Board Member(s): Craig Gelbsman & Joseph Scott

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Remillard, **Dir. of Finance and Administration**
Nasim Vargha **Administrative Assistant**
Jordan Allen **Administrative Assistant**
Kurt Schulte, **Counsel (v)**

(v) – virtual

** - left before end of meeting

CHAIR'S REMARKS

Chair, C. Robinson, welcomed fellow board members and staff to the May board meeting and moved immediately onto the agenda.

MEETING MINUTES

C. Robinson presented the meeting minutes from the April 25, 2024 COIDA board meeting and May 9th Audit & Finance Committee Meeting Minutes and Project Committee Meeting Minutes. Board members were given a copy of the minutes prior to the meeting for review.

D. Rowley made a motion to approve the April 25th Board minutes. The motion was seconded by J. Lord and was approved by the remaining members present.

COMMITTEE REPORTS

- Audit & Finance – The Audit & Finance Committee meeting was held on May 9th, 2024. Audit & Finance Committee Chair D. Rowley let the draft minutes stand as the report.
- Governance Committee – The Governance Committee meeting was held on April 11th, 2024.
- Projects Committee – The Projects Committee meeting was held on May 9th, 2024.

AUDIT & FINANCE COMMITTEE AND TREASURER

J. Lord presented virtually. He stated financials are in good condition and decent income. Projects are needed.

BILLS & COMMUNICATIONS

M. Remillard reviewed the bills to be paid. She noted NYSDOT Richfield Springs work permit fee is \$550.00, and deposits are rent payments. T. Armao made a motion to approve the payment of bills. J. Long seconded the motion, and it was approved by the remaining members.

COMMITTEE REPORTS

- Audit & Finance – The Audit & Finance Committee meeting was held on May 9th, 2024. J. Lord, Chair of the Committee, referred board members to the draft of the meeting minutes that had been provided to them.
- Projects Committee – The Projects Committee meeting was held on May 9th, 2024. T. Armao, Chair of the Committee, stated there has been a brief progress on projects. J. Zakrevsky reports there will be a meeting on May 28th, 2024 with Richfield Springs Construction Company and management.

NEW BUSINESS / UNFINISHED BUSINESS

- **NYS Public Service Commission Public Hearing Date** J. Zakrevsky explained there will be a Zoom meeting held on June 5th, 2024 at 1:00 pm.
- **OtsegoNow May 23rd, 2024 Board Meeting Presentation** J. Zakrevsky stated his vision and goals for the next couple years regarding the expansion of the company.
- **Housing & Innovation** P. Kennedy is a part of RIC who expressed their interest in knowing what the IDA could do in the lack of housing in the county. C. Robinson explained that OtsegoNow should be used as a special tool for supporting housing projects to help but not take the lead role. Board members requested that our attorneys from Hodgson Russ be at the June board meeting to discuss legislation around IDA's limitations in addressing the need for housing. Innovation Acceleration has several recommendations that J. Zakrevsky will be

reviewing for an Economic Director to bring to the next board meeting. There was a brief discussion on proposals J. Zakrevsky received but no action was taken.

RESOLUTIONS

There were no Resolutions for this meeting.

PUBLIC COMMENT

There were no Public Comments for this meeting.

ADJOURNMENT

C. Robinson made a motion to adjourn the meeting of the IDA board at 9:18am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting/Governance Committee Meeting – **June 13th, 2024**
- COIDA/OCCRC Board Meeting – **June 27th, 2024**

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**