

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY

FEBRUARY 22ND, 2024

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson, called to order the meeting of COIDA at 8:24 am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

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|------------------|-----------------------|
| Cheryl Robinson | David Rowley |
| Tom Armao | Jeffrey Lord |
| Patricia Kennedy | Craig Gelbsman (v) ** |
| Andrew Marietta | James Seward (v) |

Absent Board Member(s):

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Marino, **Director of Finance and Administration**
Nasim Vargha **Administrative Assistant**
Kurt Schulte, **Agency Counsel (v)**

(v) – virtual and did not count toward the voting quorum

** - left before end of meeting

CHAIR'S REMARKS

C. Robinson moved immediately onto the agenda.

MEETING MINUTES

C. Robinson presented the meeting minutes from the December 28th, 2023 COIDA board meeting. She also presented the January 11th and February 8th Audit & Finance Committee meeting minutes, the January 11th and February 8th Project Committee minutes and the January 11th Governance Committee minutes. Board members were given a copy of the minutes prior to the meeting for review.

T. Armao made a motion to approve the meeting minutes. The motion was seconded by D. Rowley and was approved by the remaining members present.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on February 8th, 2024. J. Lord, Chair of the Committee, referred board members to the meeting minutes that they received the day before.
- ❖ Governance Committee – The Governance Committee meeting was held on January 11th, 2024. The Governance Committee meets quarterly, and the next meeting will take place on April 11th, 2024.
- ❖ Projects Committee – The Projects Committee meeting was held on February 8th, 2024. T. Armao referred board members to the draft meeting minutes that they received the day before. J. Zakrevsky gave a brief report of his recent activities.

BILLS & COMMUNICATIONS

J. Lord reviewed the bills and communications. J. Zakrevsky noted that the Railroad Management Company bill was regarding a water line in the Oneonta Railyards.

D. Rowley made a motion to approve the payment of bills. J. Lord seconded the motion, and it was approved by the remaining members.

NEW BUSINESS / UNFINISHED BUSINESS

There was no New/Unfinished Business for this meeting.

RESOLUTIONS

There were no Resolutions for this meeting.

PUBLIC COMMENT

There were no Public Comments for this meeting.

ADJOURNMENT

T. Armao made a motion to adjourn the meeting of the IDA board at 8:37am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – **March 14th, 2024**
- COIDA/OCCRC Board Meeting – **March 28th, 2024**

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**