

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**GOVERNANCE COMMITTEE
APRIL 11TH, 2024
MEETING MINUTES**

CALL TO ORDER

The COIDA and OCCRC's joint Governance Committee meeting was called to order at 8:03am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Members present included:

David Rowley
Jeffrey Lord
Patricia Kennedy
Tom Armao

Cheryl Robinson
James Seward
Andrew Marietta

Absent member(s): Craig Gelbsman

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Remillard, **Director of Finance and Administration**
Nasim Vargha, **Administrative Assistant**

GUESTS:

Larry Frigault, **Town of Richfield (v)**

(v) – virtual

CHAIR'S COMMENTS

Governance Committee Chair, Andrew Marietta, moved immediately into the agenda.

NEW / UNFINISHED BUSINESS

Committee Quorum Discussion: The board discussed the IDA's quorum requirements and the possibility of moving committee meetings online. A. Marietta noted that without an in-person quorum, the meeting would be unofficial and could then take place virtually. He also brought up the possibility of having the committees meet on the same day as the board meetings. D. Rowley suggested that the committees meet virtually each month and then if they have a recommendation or an issue to vote on, they can meet briefly before the board meeting. C. Robinson added that the board meeting could be moved to 8:15, allowing time for a brief committee meeting if necessary.

ADJOURNMENT

There being no further business to discuss, D. Rowley made a motion to adjourn the Governance Committee meeting at 8:18am. The motion was approved by the remaining members present.

UPCOMING MEETING SCHEDULE

The next Governance Committee meeting will be held on May 9th, 2024 at 8:00am.