

OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
MAY 25th, 2023

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson was absent so Vice Chair, D. Rowley, called to order the meeting of the OCCRC at 8:37am. N. Vargha conducted roll call and determined there was a quorum. Voting members present included:

David Rowley	Tom Armao
Craig Gelbsman	Andrew Marietta (v)
Jeffery Joyner	James Seward

Absent Board Member(s): Cheryl Robinson, Jeffrey Lord, Patricia Kennedy

Also, in attendance:

STAFF
Jody Zakrevsky, **CEO**
Tammy Graves, **Marketing Coordinator**
Nasim Vargha, **Administrative Assistant**
Kurte Schulte, **Agency Counsel (v)**

(v) – virtual and did not count toward the voting quorum

CHAIRMAN’S REMARKS

Vice Chair, D. Rowley, welcomed fellow board members and staff to the May board meeting and moved immediately into the agenda.

MEETING MINUTES

D. Rowley presented the meeting minutes from the April 27th OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. J. Joyner made a motion to approve the meeting minutes. The motion was seconded by T. Armao, and it was approved by the remaining members present.

BILLS TO BE PAID

There were no bills to be paid at this meeting.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on May 11th, 2023. Please refer to the May 25th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on April 13th, 2023. Please refer to the April 27th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on May 11th, 2023. Please refer to the May 25th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

NEW BUSINESS / UNFINISHED BUSINESS

There was no New/Unfinished Business for this meeting.

RESOLUTIONS

There were no Resolutions for this meeting.

ADJOURNMENT

There being no further business to discuss J. Joyner made a motion to adjourn the meeting at 8:37am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting– June 8th, 2023
- COIDA/OCCRC Board Meeting – June 22nd, 2023

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**