

**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**  
**JUNE 22<sup>nd</sup>, 2023**

**MEETING MINUTES**

**CALL TO ORDER**

Chair, C. Robinson called to order the meeting of the OCCRC at 8:40am. N. Vargha conducted roll call and determined there was a quorum. Voting members present included:

Cheryl Robinson  
Tom Armao  
Patricia Kennedy

David Rowley  
Jeffrey Lord

Absent Board Member(s): Craig Gelbsman, Andrew Marietta, James Seward

Also, in attendance:

**STAFF**

Jody Zakrevsky, **CEO**  
Tammy Graves, **Marketing Coordinator (v)**  
Nasim Vargha, **Administrative Assistant**  
Kurte Schulte, **Agency Counsel (v)**  
Victoria Spina, **Marketing Intern (v)**

(v) – virtual and did not count toward the voting quorum

**CHAIRMAN’S REMARKS**

C. Robinson moved immediately into the agenda.

**MEETING MINUTES**

C. Robinson presented the meeting minutes from the May 25<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. J. Lord made a motion to approve the meeting minutes. The motion was seconded by D. Rowley, and it was approved by the remaining members present.

**BILLS TO BE PAID**

There were no bills to be paid at this meeting.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on June 8<sup>th</sup>, 2023. Please refer to the June 22<sup>nd</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on April 13<sup>th</sup>, 2023. Please refer to the April 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on June 8<sup>th</sup>, 2023. Please refer to the June 22<sup>nd</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no New/Unfinished Business for this meeting.

## **RESOLUTIONS**

There were no Resolutions for this meeting.

## **ADJOURNMENT**

There being no further business to discuss D. Rowley made a motion to adjourn the meeting at 8:40am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting– July 13<sup>th</sup>, 2023
- COIDA/OCCRC Board Meeting – July 27<sup>th</sup>, 2023

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**