

OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

MARCH 26th, 2026

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson, called to order the meeting of OCCRC at 8:34 am. M. Remillard conducted roll call and determined there was a quorum. Voting members present included:

Patricia Kennedy
Andrew Mariatta
Tom Armao
Craig Gelbsman

Cheryl Robinson
Tim Johnson
David Rowley
Michelle Catan

Absent Board Member(s): Jeffrey Lord

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Terel Marshburn, **Economic Development Director**
Meaghan Remillard, **Director of Finance and Administration**
Jordan Allen, **Administrative Assistant**
Kurt Schulte, **Counsel (v)**

(v) - virtual

CHAIRMAN'S REMARKS

Chair, C. Robinson, welcomed fellow board members and moved immediately into the agenda.

MEETING MINUTES

D. Rowley presented the meeting minutes from the December 11th OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. C. Robinson made a motion to approve the meeting minutes. The motion was seconded by M. Catan and it was approved by the remaining members present.

NEW BUSINESS / UNFINISHED BUSINESS

2025 Financial Audit : The 2025 OCCRC financial audit was reviewed during the IDA board meeting.

C. Robinson made a motion to approve the 2025 OCCRC financial audit. D. Rowley seconded the motion, and it was approved by the remaining members present.

OCCRC PARIS Reporting (Annual Report, Procurement Report, Investment Report):

C. Robinson made a motion to approve the OCCRC PARIS reports.

D. Rowley seconded and it was approved by the remaining members present.

ADJOURNMENT

There being no further business to discuss C. Robinson made a motion to adjourn the meeting at 8:36 am.

UPCOMING MEETING SCHEDULE

- COIDA/ OCCRC Audit & Finance Committee Meeting / Governance Committee Meeting/ Projects Committee Meeting – **April 9th, 2026**
- COIDA/ OCCRC Board Meeting – **April 23rd, 2026**

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**