

OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
May 23rd, 2024

MEETING MINUTES

CALL TO ORDER

Chair, C. Robinson called to order the meeting of the OCCRC at 9:18am. M. Remillard conducted roll call and determined there was a quorum. Voting members present included:

Cheryl Robinson
Tom Armao
Patricia Kennedy

David Rowley
James Seward (v)
Andrew Marietta

Absent Board Member(s): Craig Gelbsman and Jeffrey Lord

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Remillard, **Director of Finance and Administration**
Nasim Vargha, **Administrative Assistant**
Jordan Allen, **Administrative Assistant**
Kurte Schulte, **Agency Counsel (v)**

(v) – virtual

CHAIRMAN'S REMARKS

C. Robinson moved immediately into the agenda.

MEETING MINUTES

C. Robinson presented the meeting minutes from the April 25th OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by T. Armao, and it was approved by the remaining members present.

BILLS TO BE PAID

There were no bills to be paid at this meeting.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on May 9th, 2024. Please refer to the May 23rd, 2024 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on May 9th, 2024. Please refer to the May 23rd, 2024 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

NEW BUSINESS / UNFINISHED BUSINESS

Middel: J. Zakrevsky brought to the board's attention that at the next Audit and Finance Committee meeting there will be a discussion about the agreement of the finance for Wifi to be place in the village of Cooperstown.

RESOLUTIONS

There were no Resolutions for this meeting.

EXECUTIVE SESSION

D. Rowley made a motion to enter executive session with board members only, under the Public Officers Law, Article 7, Open Meetings Law Section 105, for the following reasons: To discuss personnel. P. Kennedy seconded the motion, and it was approved by all board members present. The board entered executive session at 9:19 am.

P. Kennedy made a motion to exit executive session at 9:50 am. The motion was seconded by D. Rowley and approved by the remaining members present. No action was taken.

ADJOURNMENT

There being no further business to discuss D. Rowley made a motion to adjourn the meeting at 9:50 am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting– **June 13th, 2024**
- COIDA/OCCRC Board Meeting – **June 27th, 2024**

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**

DRAFT