

**Cheryl Robinson**, Chair\* **David Rowley**, Vice Chair \* **Jeffrey Lord**, Treasurer \*  
**Tom Armao**, Secretary \* **Craig Gelbsman** \* **Patricia Kennedy** \* **Andrew Marietta** \* **James Seward**  
**Jody Zakrevsky**, CEO \* **Joseph Scott**, Bond Counsel \* **Kurt Schulte**, Counsel \* **Meaghan Remillard**, Dir. of Finance and  
Administration \* **Jordan Allen**, Administrative Assistant

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*The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.*

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## **OCCRC BOARD AGENDA**

### **THURSDAY, JUNE 27<sup>TH</sup>, 2024**

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
  - May 23<sup>rd</sup> OCCRC Board Meeting Minutes
- NEW AND UNFINISHED BUSINESS
  - Payment of Invoice from MidTel
- EXECUTIVE SESSION (IF NEEDED)
- ADJOURNMENT

**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**  
**May 23<sup>rd</sup>, 2024**

**MEETING MINUTES**

**CALL TO ORDER**

Chair, C. Robinson called to order the meeting of the OCCRC at 9:18am. M. Remillard conducted roll call and determined there was a quorum. Voting members present included:

Cheryl Robinson  
Tom Armao  
Patricia Kennedy

David Rowley  
James Seward (v)  
Andrew Marietta

Absent Board Member(s): Craig Gelbsman and Jeffrey Lord

Also, in attendance:

**STAFF**

Jody Zakrevsky, **CEO**  
Meaghan Remillard, **Director of Finance and Administration**  
Nasim Vargha, **Administrative Assistant**  
Jordan Allen, **Administrative Assistant**  
Kurte Schulte, **Agency Counsel (v)**

(v) – virtual

**CHAIRMAN'S REMARKS**

C. Robinson moved immediately into the agenda.

**MEETING MINUTES**

C. Robinson presented the meeting minutes from the April 25<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by T. Armao, and it was approved by the remaining members present.

**BILLS TO BE PAID**

There were no bills to be paid at this meeting.

## COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on May 9th, 2024. Please refer to the May 23<sup>rd</sup>, 2024 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on May 9th, 2024. Please refer to the May 23<sup>rd</sup>, 2024 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## NEW BUSINESS / UNFINISHED BUSINESS

**Middel:** J. Zakrevsky brought to the board's attention that at the next Audit and Finance Committee meeting there will be a discussion about the agreement of the finance for Wifi to be place in the village of Cooperstown.

## RESOLUTIONS

There were no Resolutions for this meeting.

## EXECUTIVE SESSION

D. Rowley made a motion to enter executive session with board members only, under the Public Officers Law, Article 7, Open Meetings Law Section 105, for the following reasons: To discuss personnel. P. Kennedy seconded the motion, and it was approved by all board members present. The board entered executive session at 9:19 am.

P. Kennedy made a motion to exit executive session at 9:50 am. The motion was seconded by D. Rowley and approved by the remaining members present. No action was taken.

## ADJOURNMENT

There being no further business to discuss D. Rowley made a motion to adjourn the meeting at 9:50 am.

## UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting– **June 13<sup>th</sup>, 2024**
- COIDA/OCCRC Board Meeting – **June 27<sup>th</sup>, 2024**

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**

DRAFT

# INVOICE 506 - OCCRC



Date: **May 24, 2024**

**\$50,000.00**

**PAYMENT DUE BY:** *At earliest convenience please*

**Otsego County Capital Resource Corp.**  
Attn: Jody Zakrevsky  
189 Main Street  
Oneonta, NY 13820

**MIDTEL**  
103 Cliff Street  
PO Box 191  
Middleburgh, NY 12122-0191

**JOB DETAIL:** Main Street WiFi Project  
**LOCATION:** Cooperstown, NY  
**QUOTE REF**

QUANTITY	DETAILS	PROJECT PRICE	TOTAL
1	Design, Engineering, and Implementation of WiFi Services on Main Street per the grant secured through NYS Empire State Development. The project included Fiber Construction & Engineering, Network & Facility Equipment, Wireless Access Points, Network and Access Point Installation & Testing, and Signage & Marketing.	\$50,000.00	\$50,000.00

Net Total \$50,000.00  
Tax -

**USD TOTAL \$50,000.00**

**PAYMENT DETAILS**  
Payment Reference: 506 - OCCRC

**CONTACT INFORMATION**  
Jim Becker  
Phone: (518) 827-5211

Make Check Payable To:  
**MIDTEL**

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