**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**DRAFT May 25 2017 SUBJECT TO BOARD APPROVAL**

**Meeting Minutes**

**CALL TO ORDER**

Chair Devin Morgan called to order the meeting of the OCCRC at 9:49 a.m. at the offices located at 189 Main Street, Suite 500, Oneonta, NY. Voting members present were Devin Morgan, Jeff Lord, Craig Gelbsman, Sarah Harvey, Cheryl Robinson, Rick Hulse, Bob Hanft and Jim Salisbury. Also in attendance were staff members Sandy Mathes, Elizabeth Horvath and Corey Miglianti; agency counsel Kurt Schulte and Joe Scott.

**MEETING MINUTES**

Minutes from the April 2017 meeting were presented to the Board. Mr. Hulse moved to accept the minutes. Mr. Lord seconded the motion and the minutes were accepted by unanimous voice vote.

**TREASURER’S REPORT**

Mr. Lord presented the current financials to the Board, noting that there was nothing remarkable in this month’s reports; he presented the single bill to be paid, Mr. Mathes’ monthly contractual payment. Mr. Hulse moved to approve the financials and bill. Ms. Harvey seconded and the motion passed by unanimous voice vote.

**CEO’s REPORT**

Please refer to the May 2017 COIDA meeting minutes for a summary of the joint IDA/CRC CEO’s report presented by Mr. Mathes on this day, as well as committee reports.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**ADJOURNMENT**

There being no further business, Mr. Hulse moved to adjourn the meeting at 10:01 a.m., Mr. Salisbury seconded and the meeting was adjourned.

The next meeting of the OCCRC Board will take place on June 22, 2017, immediately following the COIDA Board meeting, at 189 Main Street, Oneonta NY.