**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**FEBRUARY 22, 2018**

**MEETING MINUTES**

**CALL TO ORDER**

Board Chairman, Richmond Hulse, Jr., called to order the meeting of OCCRC at 10:07am at the Otsego Now offices located at 189 Main Street, 5th floor, Oneonta, NY. Voting members present were Jeffrey Joyner, Craig Gelbsman, Tom Armao, Cheryl Robinson, and Sarah Harvey.

Also in attendance were staff members Jody Zakrevsky and Meaghan Marino, agency counsel Kurt Schulte, bond counsel Joe Scott.

**CEO’S REPORT**

Please refer to the February 22, 2018 COIDA meeting minutes for a summary of the joint IDA/CRC CEO’s report presented by J. Zakrevsky on this day.

**RESOLUTIONS AND MOTIONS**

None.

**MEETING MINUTES**

Minutes from the January 25th meeting were presented to the board. Mr. Hulse moved to approve the minutes. Ms. Harvey seconded the motion and the minutes were approved by unanimous voice vote.

**TREASURER’S REPORT**

J. Lord was absent from the meeting, as such, there was no report from the treasurer.

**BILLS TO BE PAID**

Please refer to the February 22, 2018 COIDA meeting minutes for a summary of the bills to be paid. There were no bills specific to OCCRC.

**COMMITTEE REPORTS**

* Projects Committee – Please refer to the February 22, 2018 COIDA Board meeting.

**NEW BUSINESS**

There was no new business to attend to.

**UNFINISHED BUSINESS**

There was no unfinished business to attend to.

**ADJOURNMENT**

There being no further business to discuss, R. Hulse motioned to adjourn the meeting at 10:09am. Mrs. Robinson approved, and the meeting was adjourned.

**UPCOMING MEETING SCHEDULE**

* Audit & Finance Committee Meeting / Projects Committee Meeting (COIDA/OCCRC joint meetings) – March 8, 2018 at 8:00am.
* COIDA/OCCRC Board Meeting – March 22, 2018 at 8:00am.

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820**