**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**JANUARY 25, 2018**

**MEETING MINUTES**

**CALL TO ORDER**

Treasurer Jeff Lord called to order the meeting of OCCRC at 9:15am at the Otsego Now offices located at 189 Main Street, 5th floor, Oneonta, NY. Voting members present were Jeff Lord, Craig Gelbsman, Jeffery Joyner, Tom Armao, Cheryl Robinson, and Sarah Harvey.

Also in attendance were staff members Jody Zakrevsky and Meaghan Marino, and agency counsel Kurt Schulte.

**CEO’S REPORT**

Please refer to the January 25, 2018 COIDA meeting minutes for a summary of the joint IDA/CRC CEO’s report presented by J. Zakrevsky on this day.

**RESOLUTIONS AND MOTIONS**

None.

**MEETING MINUTES**

As there was no quorum for the December 28, 2018 OCCRC board meeting, there were no minutes to approve this month.

**TREASURER’S REPORT**

Please refer to the January 25, 2018 COIDA meeting minutes for a summary of the treasurer’s report.

**BILLS TO BE PAID**

Please refer to the January 25, 2018 COIDA meeting minutes for a summary of the bills to be paid. There were no bills specific to OCCRC.

**COMMITTEE REPORTS**

* Projects Committee – Please refer to the January 25, 2018 COIDA Board meeting minutes.

**NEW BUSINESS**

There was no new business to attend to.

**UNFINISHED BUSINESS**

There was no unfinished business to attend to.

**ADJOURNMENT**

There being no further business to discuss, R. Hulse motioned to adjourn the meeting at 9:18am. J. Lord approved, and the meeting was adjourned.

**UPCOMING MEETING SCHEDULE**

* Audit & Finance Committee Meeting / Projects Committee Meeting (COIDA/OCCRC joint meetings) – February 15, 2018 at 8:00am.
* COIDA/OCCRC Board Meeting – February 22, 2018 at 8:00am.

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820**