

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
GOVERNANCE COMMITTEE**

**APRIL 12, 2018
MEETING MINUTES**

CALL TO ORDER

The COIDA's and OCCRC's joint Audit & Finance Committee meeting was called to order at 10:25am at the Otsego Now offices located at 189 Main Street, Suite 500, Oneonta, New York. Committee members present were Jeffrey Lord, Tom Armao, Craig Gelbsman, and Andrew Marietta. Also, agency counsel, Kurt Schulte and Otsego Now staff members; CEO, Jody Zakrevsky, and Administrative Director, Meaghan Marino.

The following topics were discussed:

- J. Zakrevsky has been working on changes to the agency's Policy Manual; specifically, the Ethics Policy. He had originally brought his draft revision to the March 2018 board meeting, but due to issues with some of the wording, he was asked to revise it again. He has been working on it and will present it again to the board at the April board meeting.
- There was a brief discussion on the possibilities of this years Annual meeting. No specifics were determined, and it will be brought up again upon the completion of the audit.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 10:37am.

UPCOMING MEETING SCHEDULE

The next Governance Committee meeting will be on August 9, 2018 at 8:00am.