

TO: Carol McGovern, Clerk of the Board of Representatives
COIDA/OCCRC Board Members

FROM: Meaghan Marino, Administrative Director, Co. of Otsego IDA

DATE: December 4, 2018

RE: COIDA/OCCRC Audit/Finance Committee Meeting, December 13th, 2018
COIDA/OCCRC Governance Committee Meeting, December 13th, 2018
COIDA/OCCRC Projects Committee Meeting, December 13th, 2018
COIDA/OCCRC Board Meeting, December 27th, 2018

Please be advised that a meeting of the joint COIDA/OCCRC Audit & Finance Committee is scheduled for **Thursday, December 13th, at 8:00am**, to be held at the Otsego Now offices at 189 Main Street, 5th Floor, Oneonta, New York. Immediately following the Audit & Finance meeting, the joint COIDA/OCCRC Governance Committee will meet, followed by the joint COIDA/OCCRC Projects Committee.

Please be advised that a meeting of the Board of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 27th, 2018 at 8:00am** at the Otsego Now offices at 189 Main Street, 5th Floor, Oneonta, New York. A meeting of the OCCRC will immediately follow.

Please post this notice in a public place in the county building.

Thank you.

cc: Kurt Schulte, Agency Counsel
Hometown Oneonta
Freeman's Journal
The Cooperstown Crier