

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**GOVERNANCE COMMITTEE
DECEMBER 13, 2018
MEETING MINUTES**

CALL TO ORDER

The COIDA's and OCCRC's joint quarterly Governance Committee meeting was called to order at 9:07am at the Otsego Now offices located at 189 Main Street, Suite 500, Oneonta, New York. Committee members present were:

Craig Gelbsman
Jeffery Joyner

Tom Armao
Andrew Marietta

Also, in attendance:

STAFF

Jody Zakrevsky, CEO
Meaghan Marino, Director of Finance and Administration

CHAIRMAN'S COMMENTS

Governance Committee Chairman, Richmond Hulse Jr., was absent from the meeting. As such, C. Gelbsman moved immediately into the agenda.

NEW / UNFINISHED BUSINESS

- Marietta mentioned the vacant COIDA/OCCRC board position and stated that David Bliss (Otsego Co. Board Chair) has no individuals in mind for the position. He asked if there were any ideas from the present members, but at this time, there were no suggestions.
- J. Zakrevsky asked if there were any concerns over any of the COIDA or OCCRC policies; specifically, the sexual harassment policy. He is working on updating the policy and all employees will have to go through sexual harassment training. There were no concerns over any of the present policies.

ADJOURNMENT

There being no further business to discuss J. Joyner made a motion to adjourn the Governance Committee meeting at 9:10am. T. Armao seconded the motion and it was approved by remaining members.

UPCOMING MEETING SCHEDULE

The next Governance Committee meeting will be on December 13, 2018 at 8:00am.