

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

November 29, 2018

## MEETING MINUTES

### CALL TO ORDER

Chairman, Richmond Hulse Jr., called to order the meeting of COIDA at 9:40am at the Otsego Now offices located at 189 Main Street, 5<sup>th</sup> floor, Oneonta, NY. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present were:

Richmond Hulse, Jr.  
Jeffrey Lord  
Tom Armao  
Andrew Marietta

Jeffery Joyner  
Craig Gelbsman  
Patricia Kennedy

Absent Board Member(s): Cheryl Robinson

Also, in attendance:

STAFF  
Jody Zakrevsky, CEO  
Meaghan Marino, Dir. Of Finance & Admin

COUNSEL  
Kurt Schulte, Agency Counsel

### CEO'S REPORT

Please refer to the November 29<sup>th</sup> COIDA meeting minutes for a summary of the joint IDA/CRC CEO's report presented by J. Zakrevsky on this day.

### MEETING MINUTES

J. Joyner presented the meeting minutes from the October 25<sup>th</sup> OCCRC board meeting. J. Joyner made a motion to approve the minutes. J. Lord seconded, and the motion was approved by remaining members.

### TREASURER'S REPORT

Please refer to the November 29<sup>th</sup>, 2018 COIDA board meeting minutes for a summary of the Treasurer's report.

### BILLS TO BE PAID

Please refer to the November 29<sup>th</sup> COIDA board meeting minutes for a summary of the bills to be paid. There were no bills or deposits specific to OCCRC for October.

## **COMMITTEE REPORTS**

- ❖ Projects Committee – Please refer to the November 29<sup>th</sup>, 2018 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Project Committee meeting.
- ❖ Audit & Finance – Please refer to the November 29<sup>th</sup>, 2018 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.

## **RESOLUTIONS AND MOTIONS**

### Mostert, Manzanero, & Scott

Resolution hiring the accounting firm Mostert, Manzanero, & Scott, of Oneonta NY, to perform the OCCRC's 2018 financial audit.

J. Joyner made a motion to approve the resolution. J. Lord seconded the motion. The motion was approved by remaining members.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business to attend to.

## **ADJOURNMENT**

There being no further business to attend to C. Gelbsman motioned to adjourn the meeting at 9:39am. T. Armao seconded the motion, and the meeting was adjourned.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting / Governance Committee Meeting – December 13<sup>th</sup>, 2018
- COIDA/OCCRC Board Meeting – December 27<sup>th</sup>, at 8:00am.

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820**