

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

January 24, 2018

## MEETING MINUTES

### CALL TO ORDER

Secretary, Craig Gelbsman., called to order the meeting of OCCRC at 9:03am at the Otsego Now offices located at 189 Main Street, 5<sup>th</sup> floor, Oneonta, NY. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present included:

Craig Gelbsman  
Tom Armao  
Andrew Marietta

Cheryl Robinson  
Jeffery Joyner

Absent Board Member(s): Jeffrey Lord, Patricia Kennedy

Also, in attendance:

**STAFF**  
Jody Zakrevsky, CEO  
Meaghan Marino, Dir. Of Finance & Admin

**COUNSEL**  
Kurt Schulte, Agency Counsel

### MEETING MINUTES

Board members were provided with a draft copy of the meeting minutes from the December 27<sup>th</sup>, 2018 OCCRC board meeting. There being no corrections to be made, T. Armao made a motion to approve the minutes. J. Joyner seconded the motion and it was approved by remaining members.

### TREASURER'S REPORT

Please refer to the January 24<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the Treasurer's report.

### BILLS TO BE PAID

Please refer to the January 24<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the bills to be paid. There were no bills/deposits specific to the OCCRC.

### COMMITTEE REPORTS

- ❖ Governance Committee – Please refer to the January 24<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.

- ❖ Projects Committee – Please refer to the January 24<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Project Committee meeting.
- ❖ Audit & Finance – Please refer to the January 24<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

- **Housekeeping Resolution** – J. Zakrevsky reminded the board that the February board meeting will be our annual meeting, at which board members will vote on committee members, audit firms, law firms, etc. J. Zakrevsky recommended keeping everything as is but asked the board to think about it for the next meeting.

## **ADJOURNMENT**

There being no further business to discuss, J. Joyner made a motion to adjourn the meeting. C. Robinson seconded the motion, and the meeting was adjourned at 9:04am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – February 14<sup>th</sup>, 2019, at 8:00am
- COIDA/OCCRC Board Meeting – February 28<sup>th</sup>, 2019, at 8:00am.

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820**