

COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
February 28, 2019

MEETING MINUTES

CALL TO ORDER

Vice Chairman, Jeffery Joyner, called to order the meeting of COIDA at 8:01am at the Otsego Now offices located at 189 Main Street, 5th floor, Oneonta, NY. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner
Craig Gelbsman
Tom Armao

Jeffrey Lord
Patricia Kennedy
Andrew Marietta*

Absent Board Member(s): Richmond Hulse, Jr., Cheryl Robinson, David Rowley

Also, in attendance:

GUESTS

Steve Barton, Schenevus Planning Committee

STAFF

Jody Zakrevsky, CEO
Meaghan Marino, Dir. Of Finance & Admin

COUNSEL

Kurt Schulte, Agency Counsel

*Arrived after the start of the meeting

CHAIRMAN'S REMARKS

Vice Chairman, J. Joyner, welcomed fellow board members and guests and moved immediately into the agenda.

GUEST PRESENTATIONS

Steve Barton, Schenevus Planning Committee, updated the board on the completion of the Comprehensive Plan for the towns of Maryland and Schenevus. It is currently under review by the town board and should go to the County for review by the end of April or early May. He also spoke on grants/funding that the town is trying to get for upgrades on Route 7. Finally, he suggested ideas for energy use in the Rail Yards, like battery power, and asked if the IDA had explored anything similar. J. Zakrevsky advised that we had discussions with General Electric about their micro-grids, but the board decided to wait until Strategic Rail Finance has completed their study and, based on their findings, we would go back to GE, if needed.

MEETING MINUTES

J. Joyner presented the meeting minutes from the January 24th COIDA board meeting. Board members were given a copy of the minutes prior to the meeting for review. There being no corrections to be made, C. Gelbsman made a motion to approve the meeting minutes. T. Armao seconded the motion and it was approved by the remaining members.

TREASURER'S REPORT

Treasurer, J. Lord, updated the board on the February Audit & Finance meeting. Board members were provided with the financial reports that were presented at that meeting and a draft copy of the meeting minutes, as a report of the committee. He briefly went over the January profit and loss statement, the balances on the IDA's notes, and the revenue plan that J. Zakrevsky is currently working on.

BILLS TO BE PAID

M. Marino provided a report reviewing the bills to be paid, and the deposits that have been made since the February Audit & Finance meeting. There was nothing out of the ordinary for the checks or deposits. There was a question on PaperKite's invoice for website maintenance and what that entails. M. Marino explained that this is a quarterly charge by PaperKite to back-up site files, scan/detect malware, security updates, etc. T. Armao made a motion to pay the bills presented. P. Kennedy seconded the motion and it was approved by the remaining members.

COMMITTEE REPORTS

❖ GOVERNANCE COMMITTEE

Governance meetings are quarterly, as such there was no Governance Committee meeting in February. The next Governance Committee meeting will be held in April.

❖ AUDIT AND FINANCE COMMITTEE

The Audit and Finance Committee meeting was held on February 14, 2019. Please refer to the 'Treasurer's Report', as the report for the Audit and Finance Committee.

❖ PROJECTS COMMITTEE

The Projects Committee meeting was held on February 14, 2019. Chair of the Projects committee, C. Robinson, was absent from the meeting. Board members were provided with draft meeting minutes and the project charters from that meeting as a review.

J. Lord made a motion to approve the report of the committees. T. Armao seconded, and the committee reports were approved by remaining board members.

NEW BUSINESS / UNFINISHED BUSINESS

- **Demolition of 159 Pony Farm Road** – J. Zakresky advised that he got a rough estimate to demolish the property on Pony Farm Road. The board had suggested asking the fire department about control burns, and M. Marino said she would get in contact with them. The property consists of a house, shed, and a barn. Board members agreed to leave the barn for the time being. They also agreed that they trust J. Zakrevsky to review the various bids and to select the most cost-effective option.
- **Otsego County Energy Task Force** – J. Zakrevsky spoke about the first meeting of the County's Energy task force, of which he is a member. He advised the board that Nicole Dillingham, Otsego 2000 Board President, is requesting a moratorium on any development in the Rail Yards and a moratorium on NYSEG from expanding and/or replacing parts of the DeRuyter pipeline. A brief discussion ensued.
- **Roundhouse Road** – J. Joyner addressed the board and recommended fixing the road. J. Zakrevsky advised that we have an estimate for basic resurfacing, and he will go to the City Council and request that the city split the cost to resurface a portion of the road. T. Armao echoed J. Joyner's comment about the need to do something. J. Zakrevsky also updated the board that our intern, Aron Zhang, is currently working on getting new lighting on Roundhouse Road and signage. He has also tasked M. Marino and A. Zhang with compiling a list of potential new names for the "Rail Yards Industrial Park".
- **Proposed Wind Farm in Schenevus** – T. Armao questioned if there was any way that we could assist in helping bring a wind farm to the town of Schenevus – which came up earlier during Steve Barton's presentation. T. Armao explained that "every green kilowatt generated, is less fossil fuel that is burned." Other board members suggested only putting extra time into our priority projects and not assisting with that project until the County completes its study of the I-88 corridor. K. Schulte also reminded the board that Richfield Springs once came to the IDA for help bringing a wind farm to their community, only for the town to later decide that they didn't want it. His suggestion was to let the municipality come to us when they have an identified project with community support.
- **Otsego County Chamber of Commerce** – J. Zakrevsky advised the board that he received an email from Chamber President, Barbara Ann Heegan, about attending regular meetings between the Chamber and the IDA. The Chamber is requesting at least one board member from the IDA be present for these meetings; T. Armao volunteered to attend the meetings.

EXECUTIVE SESSION

T. Armao made a motion to enter executive session with board members and Otsego Now staff, under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:25am for the following reasons: To discuss bids/contracts. The motion was seconded by J. Lord and approved by all members present. The board entered executive session at 8:25am.

No action was taken during executive session.

J. Lord made a motion to enter back into public session; P. Kennedy seconded, and all members approved. The board exited executive session at 8:46am.

ADJOURNMENT

There being no further business to discuss, C. Gelbsman made a motion to adjourn the meeting. J. Joyner seconded the motion, and the meeting was adjourned at 8:53am.

UPCOMING MEETING SCHEDULE

- Audit & Finance Committee Meeting / Projects Committee Meeting – March 14th, 2019
- COIDA/OCCRC Board Meeting – March 28th, 2019 at 8:00am.

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820**