

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**PROJECTS COMMITTEE
FEBRUARY 14, 2019
MEETING MINUTES**

CALL TO ORDER

The COIDA's and OCCRC's joint Projects Committee meeting was called to order at 8:24am at the Otsego Now offices located at 189 Main Street, Suite 500, Oneonta, New York. Committee members present were:

Cheryl Robinson
Andrew Marietta
Craig Gelbsman

Jeffrey Joyner
Jeffrey Lord

Also, in attendance:

STAFF

Jody Zakrevsky, CEO
Meaghan Marino, Director of Finance and Administration
Kurt Schulte, Agency Counsel

CHAIRMAN'S REMARKS

Projects Chair, Cheryl Robinson, opted to forgo comments and move immediately into the agenda.

MEETING MINUTES

C. Robinson requested a motion to approve the January 10th Project Committee meeting minutes. Committee members were given a draft copy of the minutes prior to the meeting for review. J. Lord made a motion to approve the meeting minutes. J. Joyner seconded the motion and the motion was approved by remaining board members.

CEO REPORT OF PROJECTS

J. Zakrevsky recapped some of his activities since the January 10th Committee meetings until now. He also provided members with a detailed update of some of the IDA's ongoing projects. The following topics were discussed:

- **Cooperstown Hot Spots** – J. Zakrevsky updated the board that an agreement has been reached between the NYS Dormitory Authority, MidTel, and the Village of Cooperstown on the purchase and installation of WiFi equipment. Because the Dormitory Authority can't go into contract with a private company, it was determined that the IDA would take possession of the equipment.
- **Custom Electronics** – The Environmental review was completed and NYS Historic Preservation has signed off on the project. The NYS Dept. of Homes and Community Renewal approved the environmental review and has released the funds.
- **Oneonta Airport Study** – McFarland Johnson provided a draft feasibility study for their assessment of the airport. J. Zakrevsky provided the report to the board and advised that he is dissatisfied with the final project and expressed that to McFarland Johnson.
- **Andela Products** – We are in the process of issuing an RFP for engineering firms to assess the current industrial park for Andela's needs. Also, NYS DEC has a meeting with J. Zakrevsky next week to discuss the project and tour the IDA-owned site that Andela is considering.
- **Otsego County Program Income** – A contract has been developed and approved by the IGA committee and a resolution needs to be approved by the administration committee. Funds will likely be received in March.
- **Congressman Delgado** – Congressman Delgado moved into our offices last week. A representative from his office will be there on Thursdays and Fridays. They are planning an Open House in the office on February 20th.
- **Energy Issue** – J. Zakrevsky attended a meeting last week in Albany to discuss Governor Cuomo's concerns. Meeting attendees included Senator Seward, ESD Vice President Allison Walsh, Brendan Hughes, Deputy Secretary for General Government and Technology Peter Olmstead, Assistant Secretary for Energy Duncan Davies, and Otsego Co. Chamber President, Barbara Ann Heegan. J. Zakrevsky advised the board that he attended the County Energy Summit held by the Chamber of Commerce. Several board members commented on the success of the summit and wealth of information provided. J. Zakrevsky has also been chosen to be on the County's energy task force, regarding business concerns.
- **Oneonta Business Park** – K. Schulte is actively working with seller's attorney to close on the property by the end of February.
- **Updated Strategic Economic Development Plan** – Hartwick college has sent the resumes of several interns to potentially assist in this endeavor. Board members agreed with the idea of hiring an intern in the Audit & Finance Committee meeting. The Small Business Development Center provided J. Zakrevsky with a list of businesses in the county, including their contact information.

EXECUTIVE SESSION

J. Lord made a motion to enter executive session with board members and Otsego Now staff, under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:30am for the following reasons: To

discuss the purchase of property and potential litigation. The motion was seconded by C. Gelbsman and approved by all members present. The board entered executive session at 8:30am.

No action was taken during executive session.

J. Lord made a motion to enter back into public session; J. Joyner seconded, and all members approved. The board exited executive session at 9:17am.

NEW/UNFINISHED BUSINESS

There was no new or unfinished business to attend to.

ADJOURNMENT

There being no further business to discuss, J. Joyner made a motion to adjourn the projects committee meeting at 9:17am. J. Lord seconded the motion, and it was approved by remaining members.

UPCOMING MEETING SCHEDULE

The next Projects Committee meeting will be held on March 14th, 2019 at 8:00am.