

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

April 25, 2018

## MEETING MINUTES

### CALL TO ORDER

Treasurer, Jeffrey Lord, called to order the meeting of OCCRC at 8:30am at the Otsego Now offices located at 189 Main Street, 5<sup>th</sup> floor, Oneonta, NY. Meaghan Marino conducted roll call and determined there was a **not** a quorum. Voting members present included:

Jeffrey Lord  
David Rowley

Craig Gelbsman  
Cheryl Robinson

Absent Board Member(s): Richmond Hulse, Jr., Jeffery Joyner, Andrew Marietta, Patricia Kennedy, Tom Armao

Also, in attendance:

**STAFF**  
Jody Zakrevsky, CEO  
Meaghan Marino, Dir. Of Finance & Admin

**COUNSEL**  
Kurt Schulte, Agency Counsel

### MEETING MINUTES

J. Lord presented the meeting minutes from the March 28<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. Because there was no quorum, the meeting minutes could not be approved. The board will approve the minutes at the May 9<sup>th</sup> Audit & Finance Committee meeting.

### TREASURER'S REPORT

Please refer to the April 25<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Treasurer's report.

### BILLS TO BE PAID

M. Marino provided a report reviewing the bills to be paid, and the deposits that have been made since the April Audit & Finance meeting. There was nothing out of the ordinary for the expenses or deposits. There were no bills specific to OCCRC. Due to a lack of quorum, the board was unable to approve the payment of bills. They will be approved for payment at the May 9<sup>th</sup> Audit & Finance Committee meeting.

## **COMMITTEE REPORTS**

- ❖ Governance Committee – Please refer to the April 25<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – Please refer to the April 25<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Project Committee meeting.
- ❖ Audit & Finance – Please refer to the April 25<sup>th</sup>, 2019 COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business to attend to.

## **ADJOURNMENT**

There being no further business to discuss, C. Robinson made a motion to adjourn the meeting. C. Gelbsman seconded the motion, and the meeting was adjourned at 8:32am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – May 9<sup>th</sup>, 2019 at 8:00am
- COIDA/OCCRC Board Meeting – May 23<sup>rd</sup>, 2019 at 8:00am.

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820**