

TO: Carol McGovern, Clerk of the Board of Representatives  
COIDA/OCCRC Board Members

FROM: Meaghan Marino, Dir. of Finance and Administration, Co. of Otsego IDA

DATE: December 3, 2019

RE: COIDA/OCCRC Audit/Finance Committee Meeting, December 12<sup>th</sup>, 2019  
COIDA/OCCRC Governance Committee Meeting, December 12<sup>th</sup>, 2019  
COIDA/OCCRC Projects Committee Meeting, December 12<sup>th</sup>, 2019  
COIDA/OCCRC Board Meeting, December 12<sup>th</sup>, 2019

Please be advised that a meeting of the joint COIDA/OCCRC Audit & Finance Committee is scheduled for **Thursday, December 12<sup>th</sup>, 2019, at 8:00am**, to be held at the Otsego Now offices at 189 Main Street, 5<sup>th</sup> Floor, Oneonta, New York. Immediately following the Audit & Finance meeting, the joint COIDA/OCCRC Governance Committee will meet, followed by the Projects Committee.

Please be advised that following the meetings of the three committees, the board meeting of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 12<sup>th</sup>, 2019, immediately following the Projects Committee meeting**, to be held at the Otsego Now offices at 189 Main Street, 5<sup>th</sup> Floor, Oneonta, NY. 13820. A meeting of the OCCRC will immediately follow.

Please post this notice in a public place in the county building.

Thank you.

cc: Kurt Schulte, Agency Counsel  
Hometown Oneonta  
Freeman's Journal  
The Cooperstown Crier