

OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

November 14, 2019

MEETING MINUTES

CALL TO ORDER

Vice Chairman, Jeffery Joyner, called to order the meeting of OCCRC at 10:04am at the Otsego Now offices, located at 189 Main Street, 5th Floor, Oneonta, NY. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner
Cheryl Robinson
Patricia Kennedy
Andrew Marietta

Jeffrey Lord
Tom Armao
David Rowley

Absent Board Member(s): Richmond Hulse, Jr., Craig Gelbsman

Also, in attendance:

STAFF

Jody Zakrevsky, CEO

COUNSEL

Kurt Schulte, Agency Counsel

GUESTS

Tim Carpenter, MRB Group
Rick Warner, Shearers Express, Inc.

CHAIRMAN'S REMARKS

Vice Chairman, J. Joyner, welcomed fellow board members and counsel and moved immediately into the agenda.

MEETING MINUTES

J. Joyner indicated that the October OCCRC board meeting minutes will be approved at the December 12th Board meeting.

TREASURER'S REPORT

The November Audit & Finance Committee meeting was held just prior to today's November board meeting. As such, J. Lord did not provide members with a recap of that meeting.

BILLS TO BE PAID

J. Lord provided a report reviewing the bills to be paid, and the deposits that have been made since the October board meeting. C. Gelbsman made a motion to approve payment of the bills. The motion was seconded by J. Joyner and approved by the remaining members present.

COMMITTEE REPORTS

- ❖ Audit & Finance – The November Audit & Finance Committee meeting was held just prior to today's November board meeting. As such, J. Lord did not provide members with a recap of that meeting. Please refer to the November 14th Audit & Finance meeting minutes as a recap of that meeting.
- ❖ Governance Committee – The Governance Committee meeting is held quarterly, as such, there was no Governance meeting in the month of November. The next Governance Committee meeting will be held in December, 2019.
- ❖ Projects Committee – The November Projects Committee meeting was held just prior to today's November board meeting. As such, C. Robinson did not provide members with a recap of that meeting. Please refer to the November 14th Projects meeting minutes as a recap of that meeting.

NEW BUSINESS / UNFINISHED BUSINESS

There was no new or unfinished business to attend to.

ADJOURNMENT

There being no further business to discuss, D. Rowley made a motion to adjourn the meeting. P. Kennedy seconded the motion, and the meeting was adjourned at 10:08am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Governance Committee Meeting / Projects Committee Meeting – December 12th, 2019 at 8:00am
- COIDA/OCCRC Board Meeting – December 12th, 2019 at 8:00am.

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**