

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**PROJECTS COMMITTEE
SEPTEMBER 12, 2019
MEETING MINUTES**

CALL TO ORDER

The COIDA's and OCCRC's joint Projects Committee meeting was called to order at 9:10am at the Otsego Now offices located at 189 Main Street, Suite 500, Oneonta, New York. Committee members present were:

Cheryl Robinson
Patricia Kennedy
Jeffery Joyner
Craig Gelbsman

Tom Armao
Andrew Marietta
Jeffrey Lord
David Rowley

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Marino, **Director of Finance and Administration**
Bekka Struble, **Intern**

CHAIRMAN'S REMARKS

Projects Chair, Cheryl Robinson, welcomed fellow board members and staff, and moved immediately into the agenda.

MEETING MINUTES

C. Robinson requested a motion to approve the August 8th Project Committee meeting minutes. Committee members were given a draft copy of the minutes prior to the meeting for review. J. Lord made a motion to approve the meeting minutes. D. Rowley seconded the motion and the motion was approved by remaining board members.

CEO REPORT OF PROJECTS

J. Zakrevsky recapped some of his activities since the August Audit & Finance and Projects Committee meetings until now. He also provided members with a detailed update of some of the IDA's ongoing projects. The following topics were discussed in greater detail:

- **Energy**– J. Zakrevsky explained briefly that he attended a meeting with the Regional office of ESD, President and Chair of the Otsego Co. Chamber, and staff from Governor Cuomo’s office regarding the on-going energy issues in our County. One topic discussed in the meeting was General Electric’s interest in doing a feasibility study for micro-grid energy in the Rail Yard Industrial Park.
- **Cooperstown Distillery** – The environmental review for the Cooperstown Distillery expansion project was accepted by the NYS Office of Homes and Community Renewal. A draft sub-recipient agreement was approved by the Village of Cooperstown. Cooperstown Distillery expects construction to begin in early October.
- **Hale Transportation** – The board was updated on the ongoing work by Fyr-Fyter to repair a leaking sprinkler and replace the communication system that would alert the local fire department in the event of a fire. All work has been completed.
- **Andela Products** – J. Zakrevsky is still currently working on an EDA grant to extend water and sewer into the Richfield Springs Business Park. He’s had discussions with NYSEG, regarding gas extensions and trenching, and forwarded site plans to them for the proposed development of Andela Products/Ruby Lake Glass into the business park. NYSEG should have cost estimates back to the IDA by next week.
- **Custom Electronics** – There have been several discussions with Custom Electronics and Genesyslight, of Florida, regarding the installation of lighting along Roundhouse Road. A similar California Company visited Custom Electronics and toured both the Railyards Industrial Park and the Oneonta Business Park, for potential expansion.
- **Rail Yards** – The Oneonta City Community Development Committee approved the Findings Statement on August 14th and the City Council approved it on August 20th.

NEW/UNFINISHED BUSINESS

- **Drive Nation**– J. Zakrevsky provided a proposal from Drive Nation to undertake a feasibility study to construct and manage a dome in the Oneonta Wright Soccer Fields for year-round use. The study would outline the development planning for the project, and the operating financial forecast for the first five years of its operation. Board members requested proposals from similar companies before considering funding the study.
- **OYSA Parking Lot** – J. Zakrevsky updated on correspondence received OYSA President, Brett Buzzy, regarding the parking lot, or lack thereof, at the soccer fields. His request is to put two roadways going to the back of the soccer fields, off Stadium Circle, into a newly paved parking lot. There would then be another roadway, leading out of the parking lot, back onto Stadium Circle on the north end of the lot. OYSA is not requesting funding from the IDA for this project, but did reach out for approval.
- **Cooperstown Distillery** – J. Zakrevsky provided board members with a Uniform Criteria Evaluation for the Cooperstown Distillery expansion project. The evaluation describes various

details of the project including job creation/retention numbers, amount of private sector investment, project timeline, and estimated value of tax exemptions (\$0). Based on the evaluation, the Committee was asked to approve moving forward with the project, and taking the resolution to the full board on September 26th. The Committee agreed. J. Zakrevsky also provided committee members with a copy of the sub-recipient agreement between the IDA and the Village of Cooperstown, authorizing the IDA to administer the CDBG award for Cooperstown Distillery's expansion. The Village of Cooperstown has already approved signing the agreement. The Committee approved signing the contract, and will recommend signing to the full board on September 26th.

- **Empire State Development Incentive** – ESD sent the IDA an incentive proposal to encourage redevelopment in the Rail Yards. The total project cost would be \$5.45million, with the award from ESD being \$500,000. The Projects Committee will recommend signing the incentive offer to the full board on September 26th.
- **Whistleblower Policy** – J. Zakrevsky advised the committee that he had made a modification to the agency's current whistleblower policy by adding language found in Section A-3 of the General Municipal Law. The Projects Committee agreed with the additional language, and it will be approved at the September 26th board meeting.

ADJOURNMENT

There being no further business to discuss, P. Kennedy made a motion to adjourn the projects committee meeting at 9:54am. J. Lord seconded the motion, and it was approved by remaining members.

UPCOMING MEETING SCHEDULE

The next Projects Committee meeting will be held on October 10th, 2019 at 8:00am.