

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

May 28, 2020

## MEETING MINUTES

*Due to the Coronavirus (COVID-19), Federal and State emergency bans on large meetings or gatherings, and pursuant to Governor Cuomo's Executive Order 220.1, issued on March 12, 2020 suspending the Open Meetings Law, this OCCRC Board of Director's Meeting was held via video conferencing, instead of an open meeting for the public to attend. Members of the public were given instructions on how to join the meeting.*

### CALL TO ORDER

Chairman, Jeffery Joyner, called to order the meeting of OCCRC at 8:50am via video conferencing app, GoToMeeting. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner  
Craig Gelbsman  
Cheryl Robinson  
Joshua Edmonds

David Rowley  
Tom Armao  
Andrew Marietta

Absent Board Member(s): Jeffrey Lord, Patricia Kennedy

Also, in attendance:

#### STAFF

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Admin.**

#### COUNSEL

Kurt Schulte, **Agency Counsel**  
Chris Canada, **Hodgson Russ**

### CHAIRMAN'S REMARKS

Chairman, J. Joyner moved immediately into the agenda.

### MEETING MINUTES

J. Joyner presented the meeting minutes from the April 23<sup>rd</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by C. Robinson, and it was approved by the remaining members present.

## **BILLS TO BE PAID**

M. Marino provided a report reviewing the bills to be paid, and the deposits that have been made since the May 14<sup>th</sup> Audit & Finance Committee meeting. There was nothing out of ordinary for the expenses or the deposits. There were no bills specific to the CRC.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on May 14<sup>th</sup>, 2020. Please refer to the May 28<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – Governance Committee meetings are held quarterly. As such, there was no Governance Committee meeting in the month of May. The next meeting will be in August.
- ❖ Projects Committee – The Projects Committee meeting was held on May 14<sup>th</sup>, 2020. Please refer to the May 28<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business to attend to.

## **ADJOURNMENT**

There being no further business to discuss, T. Armao made a motion to adjourn the meeting. C. Robinson seconded the motion, and the meeting was adjourned at 8:52am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – June 11<sup>th</sup>, 2020 at 8:00am
- COIDA/OCCRC Board Meeting – June 25<sup>th</sup>, 2020 at 8:00am

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**