

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

August 27<sup>th</sup>, 2020

## MEETING MINUTES

*Due to the Coronavirus (COVID-19), Federal and State emergency bans on large meetings or gatherings, and pursuant to Governor Cuomo's Executive Order 220.1, issued on March 12, 2020 suspending the Open Meetings Law, this OCCRC Board of Director's Meeting was held via video conferencing, instead of an open meeting for the public to attend. Members of the public were given instructions on how to join the meeting.*

### CALL TO ORDER

Chairman, Jeffery Joyner, called to order the meeting of OCCRC at 8:20am via video conferencing app, GoToMeeting. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner  
Cheryl Robinson  
Joshua Edmonds  
Craig Gelbsman

David Rowley  
Andrew Marietta  
Patricia Kennedy

Absent Board Member(s): Jeffrey Lord, Tom Armao

Also, in attendance:

#### STAFF

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Admin.**

#### COUNSEL

Kurt Schulte, **Agency Counsel**  
Joe Scott, **Hodgson Russ**

### CHAIRMAN'S REMARKS

Chairman, J. Joyner moved immediately into the agenda.

### MEETING MINUTES

J. Joyner presented the meeting minutes from the July 23<sup>rd</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by C. Robinson, and it was approved by the remaining members present.

## **BILLS TO BE PAID**

M. Marino provided a report reviewing the bills to be paid, and the deposits that have been made since the August 13<sup>th</sup> Audit & Finance Committee meeting. There was nothing out of ordinary for the expenses or the deposits. There were no bills specific to the CRC.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on August 13<sup>th</sup>, 2020. Please refer to the August 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on August 13<sup>th</sup>, 2020. Please refer to the August 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – The projects Committee meeting was held on August 13<sup>th</sup>, 2020. Please refer to the August 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business.

## **ADJOURNMENT**

There being no further business to discuss, D. Rowley made a motion to adjourn the meeting. J. Edmonds seconded the motion, and the meeting was adjourned at 8:21am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Governance Committee / Projects Committee Meeting – September 10<sup>th</sup>, 2020 at 8:00am
- COIDA/OCCRC Board Meeting – September 24<sup>th</sup>, 2020 at 8:00am

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**