

TO: Carol McGovern, Clerk of the Board of Representatives  
COIDA/OCCRC Board Members

FROM: Meaghan Marino, Dir. of Finance and Administration, Co. of Otsego IDA

DATE: November 12<sup>th</sup>, 2020

RE: COIDA/OCCRC Board of Directors Meeting

Due to the ongoing COVID-19 pandemic, and State and Federal bans on large meetings and gatherings, pursuant to Governor Cuomo's Executive Order 220.1, issued on March 12, 2020, the Otsego Co. Industrial Development Agency (the "Agency") and the Otsego County Capital Resource Corporation Board of Directors meetings will be held via video conferencing, rather than an open meeting for the public. Minutes of both board meetings will be transcribed and posted on the Agency's website. Members of the public may view or listen to the board meetings by using the GoToMeeting video conferencing or dial-in instructions outlined below.

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**Due to the Thanksgiving Holiday, the meeting scheduled for November 26<sup>th</sup>, 2020 has been cancelled.**

**The board has rescheduled the December Committee meetings for December 3, 2020 and the December Board meetings for December 17, 2020. Login instructions for those meetings will be sent out with the December meeting notice.**

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Please post this notice in a public place in the county building or on the County website.

Thank you.

cc: Kurt Schulte, Agency Counsel  
Hometown Oneonta  
Freeman's Journal  
The Cooperstown Crier