

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

February 25<sup>th</sup>, 2021

## MEETING MINUTES

*Due to the Coronavirus (COVID-19), Federal and State emergency bans on large meetings or gatherings, and pursuant to Governor Cuomo's Executive Order 220.1, issued on March 12, 2020 suspending the Open Meetings Law, this OCCRC Board of Director's Meeting was held via video conferencing, instead of an open meeting for the public to attend. Members of the public were given instructions on how to join the meeting.*

### CALL TO ORDER

Chairman, Jeffery Joyner, called to order the meeting of OCCRC at 8:01am via video conferencing app, GoToMeeting. Meaghan Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner  
Jeffrey Lord  
Cheryl Robinson  
Tom Armao

David Rowley  
Craig Gelbsman  
Andrew Marietta  
Joshua Edmonds

Absent Board Member(s): Patricia Kennedy

Also, in attendance:

#### STAFF

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Administration**

#### COUNSEL

Joe Scott, **Hodgson Russ**  
Kurt Schulte, **Agency Counsel**

### CHAIRMAN'S REMARKS

Chairman, J. Joyner, welcomed fellow board members and moved immediately into the agenda.

### MEETING MINUTES

J. Joyner presented the meeting minutes from the January 28<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. C. Robinson made a motion to approve the meeting minutes. The motion was seconded by T. Armao, and it was approved by the remaining members present.

## **BILLS TO BE PAID**

M. Marino provided a report reviewing the bills to be paid, and the deposits that have been made since the February 2<sup>nd</sup> Audit & Finance Committee meeting prior to the board meeting. There was nothing out of ordinary for the expenses or the deposits. There were no bills specific to the CRC.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on February 2<sup>nd</sup>, 2021. Please refer to the February 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – Governance Committee meetings are held quarterly. As such, there was no Governance Committee meeting in February. The next Governance meeting will be held in April, 2021.
- ❖ Projects Committee – The Projects Committee meeting was held on February 2<sup>nd</sup>, 2021. Please refer to the February 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business.

## **ADJOURNMENT**

There being no further business to discuss, J. Lord made a motion to adjourn the meeting at 8:54am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – March 11<sup>th</sup>, 2021 at 8:00am
- COIDA/OCCRC Board Meeting – March 25<sup>th</sup>, 2021 at 8:00am

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**