

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY**  
**September 23<sup>rd</sup>, 2021**

**MEETING MINUTES**

**CALL TO ORDER**

Chair, J. Joyner, called to order the meeting of COIDA at 8:10am, after some technical difficulty. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner	David Rowley
Andrew Marietta (v)	Tom Armao
Joshua Edmonds	Patricia Kennedy
Craig Gelbsman*	

Absent Board Member(s): Jeffrey Lord, Cheryl Robinson

Also, in attendance:

**STAFF**  
Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Administration**

(v) – virtual

\* arrived after start of meeting.

**CHAIRMAN’S REMARKS**

Chair, J. Joyner, welcomed everyone and moved immediately into the agenda.

**MEETING MINUTES**

J. Joyner presented the meeting minutes from the August 26<sup>th</sup> COIDA board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by T. Armao and it was approved by the remaining members present.

**BILLS & COMMUNICATIONS**

There were no bills or communications, as the Audit & Finance Committee had just met the week prior.

## COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on September 16<sup>th</sup>, 2021. J. Lord, Chair of the Committee, was absent from the board meeting. J. Joyner referred board members to a draft copy of the meeting minutes from the September 16<sup>th</sup> Audit & Finance Committee meeting, as a report of the committee.
- ❖ Governance Committee – There was no Governance Committee meeting in September.
- ❖ Projects Committee – The Projects Committee meeting was held on September 16<sup>th</sup>, 2021. C. Robinson, Chair of the Committee, was absent from the board meeting. J. Joyner referred board members to a draft copy of the meeting minutes from the September 16<sup>th</sup> Projects Committee meeting, as a report of the committee.

## NEW BUSINESS / UNFINISHED BUSINESS

- **Innovation/Acceleration Center** – Projects Committee members had requested a clearer understanding of the Innovation/Acceleration Center and what the IDA's role would be in it moving forward. J. Zakrevsky prepared a presentation for the board to try and answer some of those questions. He started by reviewing the differences between incubation centers, innovation centers, and acceleration centers. He noted that the Otsego Now offices already act as an innovation center with the IDA helping with funding, SBDC helping with business plans and pro-formas, and CADE helping to bring certain products to market. The acceleration center would add to that both colleges, IOXUS, and Custom Electronics to provide one-to-one services to start-ups and entrepreneurs in the electronics/technology field, including testing of products. The colleges will assist by providing interns to run the facility. J. Zakrevsky spoke on funding opportunities for this project, including ARC and EDA grant funds. D. Rowley asked about the timeline for funding. J. Zakrevsky noted that round one applications for ARC funding are due in two weeks and would be awarded in April, 2022. Based on 60 groups that will be selected in April, they will choose 30 to receive \$50million in funding to implement their projects.

## PUBLIC COMMENT

There was no public in attendance.

## ADJOURNMENT

D. Rowley made a motion to adjourn the meeting of the IDA board at 8:38am.

## UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – October 14<sup>th</sup>, 2021 at 8:00am
- COIDA/OCCRC Board Meeting – October 28<sup>th</sup>, 2021 at 8:00am

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**