

OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
October 28th, 2021

MEETING MINUTES

CALL TO ORDER

Chair, J. Joyner, called to order the meeting of OCCRC at 8:10am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner	David Rowley
Craig Gelbsman	Jeffery Lord
Andrew Marietta (v)	Patricia Kennedy (v)
Tom Armao	Joshua Edmonds
Cheryl Robinson (v)	

Absent Board Member(s):

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Marino, **Dir. of Finance and Administration**
Kurt Schulte, **Agency Counsel (v)**

(v) – Virtual

CHAIRMAN’S REMARKS

Chair, J. Joyner, welcomed fellow board members and moved immediately into the agenda.

MEETING MINUTES

J. Joyner presented the meeting minutes from the September 23rd OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by J. Lord, and it was approved by the remaining members present.

BILLS TO BE PAID

There were no bills to be paid.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on October 14th, 2021. Please refer to the October 28th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – There was no Governance Committee meeting in October.
- ❖ Projects Committee – The Projects Committee meeting was held on October 14th, 2021. Please refer to the October 28th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

NEW BUSINESS / UNFINISHED BUSINESS

- **2022 CRC Budget Approval** – J. Zakrevsky provided members with a copy of the proposed 2022 CRC budget and a 2022 budget for PARIS reporting. These budgets were both reviewed in the October Audit & Finance Committee meeting and recommended for approval to the board.

RESOLUTIONS

2022 CRC Budget Approval

The board was presented with the 2022 CRC budget and a 2022 budget for PARIS reporting. These budgets were reviewed further at the October 14th Audit & Finance Committee meeting.

J. Lord made a motion to approve the 2022 CRC Budget and the 2022 budget for PARIS reporting. T. Armao seconded the motion, and it was approved by remaining members.

ADJOURNMENT

There being no further business to discuss, D. Rowley made a motion to adjourn the meeting at 8:12am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – November meeting cancelled
- COIDA/OCCRC Board Meeting – November meeting cancelled

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**