

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

August 25<sup>th</sup>, 2022

## MEETING MINUTES

### CALL TO ORDER

Chair, J. Joyner, called to order the meeting of OCCRC at 8:26am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner  
Tom Armao  
James Seward

David Rowley  
Andrew Marietta (v)

Absent Board Member(s): Jeffrey Lord, Craig Gelbsman, Patricia Kennedy, Cheryl Robinson

Also, in attendance:

#### STAFF

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Administration**  
Kurt Schulte, **Agency Counsel**

(v) – virtual. NYS Executive Order 11.9 extended the State of Emergency until September 12, 2022. Pursuant to this extension, the Agency is permitted to conduct remote meetings and board members are able to attend virtually and vote on meeting items.

### CHAIRMAN'S REMARKS

Chair, J. Joyner, welcomed fellow board members and moved immediately into the agenda.

### MEETING MINUTES

J. Joyner presented the meeting minutes from the June 23<sup>rd</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. D. Rowley made a motion to approve the meeting minutes. The motion was seconded by J. Seward, and it was approved by the remaining members present.

### BILLS TO BE PAID

There were no bills to be paid that were specific to the OCCRC.

## COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on August 11<sup>th</sup>, 2022. Please refer to the August 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on August 11<sup>th</sup>, 2022. Please refer to the August 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on August 11<sup>th</sup>, 2022. Please refer to the August 25<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## NEW BUSINESS / UNFINISHED BUSINESS

- **Closed on Springbrook's Bond Modifications** – J. Zakrevsky advised the modifications done to Springbrook's bonds are complete and the CRC received their administrative fees for the work.

## ADJOURNMENT

There being no further business to discuss T. Armao made a motion to adjourn the meeting at 8:53am.

## UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – September 15<sup>th</sup>, 2022
- COIDA/OCCRC Board Meeting – September 29<sup>th</sup>, 2022

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**