

**Jeffery Joyner**, Chair\* **David Rowley**, Vice Chair \* **Jeffrey Lord**, Treasurer \* **Craig Gelbsman**, Secretary  
**Tom Armao** \* **Patricia Kennedy** \* **Cheryl Robinson** \* **Andrew Marietta** \* **James Seward**

**Jody Zakrevsky**, CEO \***Joseph Scott**, Bond Counsel \* **Kurt Schulte**, Counsel \* **Meaghan Marino**, Dir. of Finance and Administration

---

*The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.*

---

**OCCRC BOARD AGENDA**  
**THURSDAY, DECEMBER 15<sup>TH</sup>, 2022**

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
  - OCTOBER 27<sup>TH</sup> – OCCRC BOARD MEETING MINUTES
- PAYMENT OF BILLS
- NEW AND UNFINISHED BUSINESS
- ADJOURNMENT

**OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**  
**October 27<sup>th</sup>, 2022**

**MEETING MINUTES**

**CALL TO ORDER**

Chair, J. Joyner, called to order the meeting of OCCRC at 8:34am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner  
Jeffrey Lord  
Andrew Marietta

David Rowley  
Tom Armao  
James Seward

Absent Board Member(s): Craig Gelbsman, Patricia Kennedy, Cheryl Robinson

Also, in attendance:

**STAFF**

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Administration**  
Kurt Schulte, **Agency Counsel (v)**

(v) – virtual.

**CHAIRMAN'S REMARKS**

Chair, J. Joyner, welcomed fellow board members and moved immediately into the agenda.

**MEETING MINUTES**

J. Joyner presented the meeting minutes from the August 25<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. J. Lord made a motion to approve the meeting minutes. The motion was seconded by J. Seward, and it was approved by the remaining members present.

**BILLS TO BE PAID**

There were no bills to be paid that were specific to the OCCRC.

## COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on October 13<sup>th</sup>, 2022. Please refer to the October 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – Governance Committee meetings are held quarterly, as such, there was no Governance Committee meeting in October. The next Governance Committee meeting will be in December.
- ❖ Projects Committee – The Projects Committee meeting was held on October 13<sup>th</sup>, 2022. Please refer to the October 27<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## NEW BUSINESS / UNFINISHED BUSINESS

- **2023 OCCRC Budget Approval** – J. Zakrevsky reviewed the proposed 2023 budget for the CRC. Members were given a copy prior to the meeting and the budget was also reviewed in the October Audit & Finance Committee meeting. He noted that there is not much activity in the CRC, but the CRC does take in annual bond fees in the amount of \$42,905 for its three active bonds. The IDA then charges the CRC for that amount, as IDA staff administers those bonds on behalf of the CRC.

## RESOLUTIONS

### 2023 OCCRC Budget Approval

Board members discussed and reviewed the proposed 2023 CRC budget.

J. Lord made a motion to approve adopting the proposed 2023 CRC budget. D. Rowley seconded the motion, and it was approved by remaining members present through a voice vote.

## ADJOURNMENT

There being no further business to discuss J. Lord made a motion to adjourn the meeting at 8:35am.

## UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – September 15<sup>th</sup>, 2022
- COIDA/OCCRC Board Meeting – September 29<sup>th</sup>, 2022

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**

DRAFT

**OCCRC EXPENSES**  
**12/7/2022 - 12/15/2022**

<b>Vendor</b>	<b>Amount Due</b>	<b>Due Date</b>	<b>Reimbursable?</b>	<b>Notes</b>
COIDA	\$42,905			admin. fees for 2023 bond services
<b>OCCRC TOTAL</b>	<b>\$42,905.00</b>			