

OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

December 15th, 2022

MEETING MINUTES

CALL TO ORDER

Chair, J. Joyner, called to order the meeting of OCCRC at 8:22am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner
Jeffrey Lord
Tom Armao
James Seward

David Rowley
Patricia Kennedy
Andrew Marietta

Absent Board Member(s): Craig Gelbsman, Cheryl Robinson

Also, in attendance:

STAFF

Jody Zakrevsky, **CEO**
Meaghan Marino, **Dir. of Finance and Administration**
Gina Gardner, **Marketing Coordinator**
Kurt Schulte, **Agency Counsel (v)**
Joe Scott, **Bond Counsel (t)**

(v) – virtual
(t) - telephone

CHAIRMAN'S REMARKS

Chair, J. Joyner, welcomed fellow board members and staff to the December board meeting and moved immediately into the agenda.

MEETING MINUTES

J. Joyner presented the meeting minutes from the October 27th OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. J. Lord made a motion to approve the meeting minutes. The motion was seconded by J. Seward, and it was approved by the remaining members present.

BILLS TO BE PAID

M. Marino reviewed one bill that was specific to the OCCRC. She explained that every year the CRC collects administrative fees for the three bonds that the agency has with Springbrook, Hartwick College, and Bassett Hospital/The Templeton Foundation. Because IDA staff is actually doing the work to administer these bonds on behalf of the CRC, the IDA annually bills the CRC for reimbursement of these funds.

D. Rowley made a motion to approve payment of the bill. T. Armao seconded the motion, and it was approved by remaining members present.

COMMITTEE REPORTS

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on December 8th, 2022. Please refer to the December 8th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on December 8th, 2022. Please refer to the December 8th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on December 8th, 2022. Please refer to the December 8th COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

NEW BUSINESS / UNFINISHED BUSINESS

There was no new or unfinished business for this meeting.

ADJOURNMENT

There being no further business to discuss J. Lord made a motion to adjourn the meeting at 8:23am.

UPCOMING MEETING SCHEDULE

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – January 12th, 2023
- COIDA/OCCRC Board Meeting – January 26th, 2023

***All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**