

**Cheryl Robinson, Chair \* David Rowley, Vice Chair \* Jeffrey Lord, Treasurer \* Tom Armao, Secretary**  
**Craig Gelbsman \* Patricia Kennedy \* Jeffery Joyner \* Andrew Marietta \* James Seward**  
**Jody Zakrevsky, CEO \* Joseph Scott, Bond Counsel \* Kurt Schulte, Counsel \* Meaghan Marino, Dir. of Finance and Administration \***  
**Gina Gardner, Marketing Coordinator \* Nasim Vargha, Administrative Assistant**

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*The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.*

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## **OCCRC BOARD AGENDA**

### **THURSDAY, FEBRUARY 23<sup>RD</sup>, 2023**

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
  - DECEMBER 15<sup>TH</sup> 2022 – OCCRC BOARD MEETING MINUTES
- NEW AND UNFINISHED BUSINESS
- ADJOURNMENT

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

December 15<sup>th</sup>, 2022

## MEETING MINUTES

### CALL TO ORDER

Chair, J. Joyner, called to order the meeting of OCCRC at 8:22am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

Jeffery Joyner  
Jeffrey Lord  
Tom Armao  
James Seward

David Rowley  
Patricia Kennedy  
Andrew Marietta

Absent Board Member(s): Craig Gelbsman, Cheryl Robinson

Also, in attendance:

### STAFF

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Administration**  
Gina Gardner, **Marketing Coordinator**  
Kurt Schulte, **Agency Counsel (v)**  
Joe Scott, **Bond Counsel (t)**

(v) – virtual  
(t) - telephone

### CHAIRMAN'S REMARKS

Chair, J. Joyner, welcomed fellow board members and staff to the December board meeting and moved immediately into the agenda.

### MEETING MINUTES

J. Joyner presented the meeting minutes from the October 27<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. J. Lord made a motion to approve the meeting minutes. The motion was seconded by J. Seward, and it was approved by the remaining members present.

## **BILLS TO BE PAID**

M. Marino reviewed one bill that was specific to the OCCRC. She explained that every year the CRC collects administrative fees for the three bonds that the agency has with Springbrook, Hartwick College, and Bassett Hospital/The Templeton Foundation. Because IDA staff is actually doing the work to administer these bonds on behalf of the CRC, the IDA annually bills the CRC for reimbursement of these funds.

D. Rowley made a motion to approve payment of the bill. T. Armao seconded the motion, and it was approved by remaining members present.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on December 8<sup>th</sup>, 2022. Please refer to the December 8<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on December 8<sup>th</sup>, 2022. Please refer to the December 8<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on December 8<sup>th</sup>, 2022. Please refer to the December 8<sup>th</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business for this meeting.

## **ADJOURNMENT**

There being no further business to discuss J. Lord made a motion to adjourn the meeting at 8:23am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – January 12<sup>th</sup>, 2023
- COIDA/OCCRC Board Meeting – January 26<sup>th</sup>, 2023

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta. NY. 13820, unless otherwise specified.**