

# OTSEGO COUNTY CAPITAL RESOURCE CORPORATION

February 23<sup>rd</sup>, 2023

## MEETING MINUTES

### CALL TO ORDER

Chair, C. Robinson, was absent from the meeting so Vice Chair, D. Rowley, called to order the meeting of OCCRC at 8:57am. M. Marino conducted roll call and determined there was a quorum. Voting members present included:

David Rowley  
Patricia Kennedy  
Andrew Marietta

Jeffrey Lord  
Tom Armao  
James Seward

Absent Board Member(s): Craig Gelbsman, Cheryl Robinson, Jeffery Joyner

Also, in attendance:

### STAFF

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Dir. of Finance and Administration**  
Gina Gardner, **Marketing Coordinator**  
Nasim Vargha, **Administrative Assistant**  
Joe Scott, **Bond Counsel (t)**

(v) – virtual  
(t) - telephone

### CHAIRMAN'S REMARKS

Vice Chair, D. Rowley, welcomed fellow board members and staff to the February board meeting and moved immediately into the agenda.

### MEETING MINUTES

D. Rowley presented the meeting minutes from the December 15<sup>th</sup> OCCRC board meeting. Board members were given a copy of the minutes prior to the meeting for review. T. Armao made a motion to approve the meeting minutes. The motion was seconded by J. Lord, and it was approved by the remaining members present.

## **BILLS TO BE PAID**

There were no bills to be paid at this meeting.

## **COMMITTEE REPORTS**

- ❖ Audit & Finance – The Audit & Finance Committee meeting was held on February 7<sup>th</sup>, 2023. Please refer to the February 23<sup>rd</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Audit & Finance Committee meeting.
- ❖ Governance Committee – The Governance Committee meeting was held on January 12<sup>th</sup>, 2023. Please refer to the February 23<sup>rd</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Governance Committee meeting.
- ❖ Projects Committee – The Projects Committee meeting was held on February 7<sup>th</sup>, 2023. Please refer to the February 23<sup>rd</sup> COIDA board meeting minutes for a summary of the joint COIDA/OCCRC Projects Committee meeting.

## **NEW BUSINESS / UNFINISHED BUSINESS**

There was no new or unfinished business for this meeting.

## **ADJOURNMENT**

There being no further business to discuss J. Seward made a motion to adjourn the meeting at 8:58am.

## **UPCOMING MEETING SCHEDULE**

- COIDA/OCCRC Audit & Finance Committee Meeting / Projects Committee Meeting – March 9<sup>th</sup>, 2023
- COIDA/OCCRC Board Meeting – March 23<sup>rd</sup>, 2023

**\*All meetings are held at the Otsego Now offices at 189 Main Street, Oneonta, NY. 13820, unless otherwise specified.**