

*The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.*

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## **COIDA BOARD AGENDA**

### **THURSDAY, MARCH 23<sup>RD</sup>, 2023**

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
  - February 23<sup>rd</sup>, 2023 – Meeting Minutes
  - March 9th, 2023 – Special Board Meeting Minutes
- REPORT OF THE AUDIT & FINANCE COMMITTEE AND TREASURER
- BILLS AND COMMUNICATIONS
- REPORT OF THE PROJECTS COMMITTEE
- NEW AND UNFINISHED BUSINESS
  - Review and Approve PARIS Reports for Annual Report, Certified Financial Audit, Procurement Report, and Investment Report for the COIDA
  - Review and Approve PARIS Reports for Annual Report, Certified Financial Audit, Procurement Report, and Investment Report for the ORYLDC
  - Accepting Proposal from CBRE, Inc., Valuation & Advisory Group in the amount of \$3,250 per appraisal or \$6,500 for both
  - Authorizing Gina Gardner to attend the international conference on business incubation in Detroit April 23rd through April 26th
  - Approving changes to the Employee's Handbook removing one holiday and adding new sections on vacation, sick time, and personal days
  - Resolution – Authoring signing of third-party Custodian Agreement with NBT Bank, N.A. and The Bank of New York Mellon
- PUBLIC COMMENT PERIOD
- EXECUTIVE SESSION (IF NEEDED)
- ADJOURNMENT