## Cheryl Robinson, Chair \* David Rowley, Vice Chair \* Jeffrey Lord, Treasurer \* Tom Armao, Secretary Craig Gelbsman \* Patricia Kennedy \* Jeffery Joyner \* Andrew Marietta \* James Seward

Jody Zakrevsky, CEO \* Joseph Scott, Bond Counsel \* Kurt Schulte, Counsel \* Meaghan Marino, Dir. of Finance and Administration \* Gina Gardner, Marketing Coordinator \* Nasim Vargha, Administrative Assistant

The Mission of Otsego Now is to transform Otsego County's economy so that it can provide a prosperous livelihood for all its residents by attracting and retaining business investment from established and growing firms that will bring high-paying skilled jobs to our community.

## COIDA BOARD AGENDA THURSDAY, MARCH 23<sup>RD</sup>, 2023

- ROLL CALL
- CHAIR'S REMARKS
- APPROVAL OF MEETING MINUTES
  - o February 23<sup>rd</sup>, 2023 Meeting Minutes
  - o March 9th, 2023 Special Board Meeting Minutes
- REPORT OF THE AUDIT & FINANCE COMMITTEE AND TREASURER
- BILLS AND COMMUNICATIONS
- REPORT OF THE PROJECTS COMMITTEE
- New and Unfinished Business
  - o Review and Approve PARIS Reports for Annual Report, Certified Financial Audit, Procurement Report, and Investment Report for the COIDA
  - o Review and Approve PARIS Reports for Annual Report, Certified Financial Audit, Procurement Report, and Investment Report for the ORYLDC
  - Accepting Proposal from CBRE, Inc., Valuation & Advisory Group in the amount of \$3,250 per appraisal or \$6,500 for both
  - Authorizing Gina Gardner to attend the international conference on business incubation in Detroit April 23rd through April 26th
  - o Approving changes to the Employee's Handbook removing one holiday and adding new sections on vacation, sick time, and personal days
  - o Resolution Authoring signing of third-party Custodian Agreement with NBT Bank, N.A. and The Bank of New York Mellon
- PUBLIC COMMENT PERIOD
- EXECUTIVE SESSION (IF NEEDED)
- ADJOURNMENT