

**Governance Committee Meeting**  
**April 13<sup>th</sup>, 2023**  
**8:00 A.M.**

**Andrew Marietta, Chair • David Rowley, Vice Chair • Cheryl Robinson • Tom Armao**  
**Jeff Joyner • Jeff Lord • Craig Gelbsman • James Seward • Patricia Kennedy**

**Jody Zakrevsky, CEO • Meaghan Marino, Director of Finance and Administration**  
**Gina Gardner, Marketing Coordinator • Nasim Vargha, Administrative Assistant**  
**• Joseph Scott, Bond Counsel • Kurt Schulte, Agency Counsel**

1. Chairman's Comments
2. Approval of January 12<sup>th</sup> Governance Committee Minutes
3. New and Unfinished Business

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY  
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**GOVERNANCE COMMITTEE  
JANUARY 12<sup>TH</sup>, 2023  
MEETING MINUTES**

**CALL TO ORDER**

The COIDA and OCCRC's joint Governance Committee meeting was called to order at 9:11am at the Otsego Now offices at 189 Main Street in Oneonta, NY. Members present included:

David Rowley  
Jeffrey Lord  
James Seward

Tom Armao  
Patricia Kennedy  
Andrew Marietta

Also, in attendance:

**STAFF**

Jody Zakrevsky, **CEO**  
Meaghan Marino, **Director of Finance and Administration**

**CHAIR'S COMMENTS**

Governance Committee Chair, Andrew Marietta, moved immediately into the agenda.

**MEETING MINUTES**

A. Marietta requested a motion to approve the December 8<sup>th</sup> Governance Committee meeting minutes. Board members were given the draft minutes prior to the meeting to review. There being no corrections, J. Lord made a motion to approve the minutes. T. Armao seconded, and the motion was approved by remaining members through a voice vote.

**NEW / UNFINISHED BUSINESS**

**NYS Retirement System** – This item was on the agenda, but was discussed heavily in the Audit & Finance Committee, so the committee offered to forgo this topic. Please refer to the January 12, 2023 Audit & Finance Committee meeting minutes for more information.

**Executive Session** – There was also a need to go into executive session on the agenda, to discuss personnel issues, but J. Zakrevsky advised that he could hold this topic for the next board meeting.

**ADJOURNMENT**

There being no further business to discuss, P. Kennedy made a motion to adjourn the Governance Committee meeting at 9:12am.

#### **UPCOMING MEETING SCHEDULE**

The next Governance Committee meeting will be held on April 13, 2023 at 8:00am.

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